

**Lincoln County Land Information, Conservation Committee and University Extension**  
**Minutes of Wednesday October 7, 2009 9:00am**  
**Lincoln County Service Center**  
**Lower Level Conference Room 156**  
**801 N Sales Street – Suite 105**  
**Merrill, WI 54452**

Members Present: Frank Saal, John Bailey, Dave Fox, Arlan Anderson and Ramona Pampuch

Visitors: Sarah Koss, Jennifer Smith, Debbie Moellendorf, Debi McGregor, Amanda Kostman, Art Lersch, Diane Hanson and Terri Pankow

**1. Call Meeting to Order:**

The Land Information, Conservation & UW-Extension committee meeting was called to order by Chairman Saal at 9:00am.

**2. Discuss and Set next Meeting, Date and Time**

The next Land Information, Conservation & UW-Extension Committee meetings will be held November 4 at 9:00am in the Lincoln County Service Center Lower Level Conference Room.

**3. Approval of September 2, 2009 Minutes**

**Motion** by Bailey second by Anderson to approve the minutes from the September 2, 2009 committee meeting. Carried all ayes.

**4. No public comment**

No public comment

**5. Update on 2010 Budget and Re-organization of First Floor Support Staff**

Diane and Debbie provided an update on the restructuring occurring in the Land Services Departments. Two support staff positions will be laid off and one professional staff position has been laid off effective September 30. Discussion followed.

**UW-EXTENSION**

**6. Update on Family Living Educator Medical Leave and Introduction of Interim Educator Jennifer Smith**

Debbie reiterated information the committee members received that Brenda Janke's medical leave has been extended to November 1<sup>st</sup>. She arranged with Tom Schmitz, Central District Director to have Jennifer Smith backfill for the month of October at 40% FTE to cover scheduled programs. Jennifer serves as the Langlade County Family Living Educator at 60% FTE. No additional cost will be incurred to the county for this backfill arrangement as UW-Extension has offered to incur all of the costs during the month of October. Jennifer then introduced herself to the committee and provided an overview of the programming she will be providing during the month.

**7. Per Committee Request Discussion of Services and Relationship Between UW-Extension Family Living and Lincoln County Family Resource Center**

Debi McGregor, Lincoln County Family Resource Center Director and Debbie provided an overview of the continuum of parenting support services provided in Lincoln County especially those provided by FRC and UW-Extension. These services range from providing parenting education and support to all families to services provided to identified high risk families through Social Services, HAVEN and others. All of the agencies/organization involved meet periodically as a Parenting Task Force to identifying emerging needs and work together to provide families at all points on this continuum with appropriate programming. Along this entire continuum the UW-Extension Family Living Educator is looked to and relied upon to provide research-based parenting resources.

**LAND INFORMATION AND CONSERVATION**

**8. Budget Reports/Retained Fee Report**

Diane reviewed the budget reports and retained fee reports with the committee. The budget reports and retained fee report were included in the agenda packet for committee review

**9. Review and Take Action on budget modification related to participation in Venison Donation Program**

Diane reviewed the budget modification for the Wildlife Damage Venison Donation Program. **Motion** by Saal second by Anderson to approve the budget modification. Carried all ayes.

**10. Q & A on Staff Activity Reports**

Diane reviewed the staff activity reports with the committee. The staff activity reports were included in the agenda packet for committee review.

**11. Resource Conservation and Development (RC&D) Annual Conference Report – Bailey & Anderson**

Bailey and Anderson reviewed the RC&D Annual Conference with the committee.

**12. Take Action on per diem and mileage for attendance at the RC&D Conference**

**Motion** by Fox second by Pampuch to approve per diem for attendance at the RC&D Annual Conference

**13. Department Head Report**

**a. Update on Invasive Species Legislation**

Diane reviewed the Invasive Species Legislation that was recently adopted with the committee.

**b. Review and Take Action on attendance at Wisconsin Land & Water Conservation Association Annual Conference**

Diane reviewed the Wisconsin Land & Water Conservation Association Annual Conference agenda and North Central Land & Water Conservation Association Fall Conference with the committee.

**Motion** by Bailey second by Anderson to approve mileage and per diem for any committee member interested in attending the Wisconsin Land & Water Conservation Association Annual Conference. Carried all ayes. **Motion** by Bailey second by Saal to approve mileage and per diem for any committee member to attend the North Central Land & Water Association. Carried all ayes

**c. Review and Take Action on attendance at ESRI training on ARC Server**

Diane reviewed the ESRI training on ARC Server with the committee. **Motion** by Bailey second by Anderson to approve staff attendance at ESRI training on ARC server. Carried all ayes.

**14. Agency Reports (NRCS, DNR, etc.)**

NRCS agency activity report was handed out at the committee meeting

**REGISTER OF DEEDS**

**15. Q & A on ROD Monthly Budget Report**

Sarah reviewed the budget report with the committee. The ROD monthly budget report was included in the agenda packet for committee review.

**16. Q & A on ROD Monthly Written Report**

Sarah reviewed the ROD written report with the committee. The ROD monthly written report was included in the agenda packet for committee review.

**17. Q & A on Flat Fee/Social Number Redaction update**

Sarah reviewed the Flat Fee/Social Number redaction update with the committee. The Flat Fee/Social Number redaction was included in the agenda packet for committee review.

Saal left at 11:43am

**18. Adjournment**

**Motion** by Anderson second by Fox to adjourn at 11:47 am. Carried all ayes.

Minutes prepared by Diane Hanson and Debbie Moellendorf, and Terri Pankow.