

Lincoln County Land Information, Conservation and University Extension Committee
Minutes of Tuesday, August 1, 2006
Land Resource Center Meeting Room
1106 E 8th St
Merrill, WI 54452

Members Present: James Alber, Frank Saal, Gail Schneider, Carl Short

Visitors: Amanda Kostman, Debbie Moellendorf, Tom Cadwallader, Brenda Herrell, Art Lersch, Diane Hanson, Deb Jones

1. Call to Order

The meeting was called to order by Chair Jim Alber at 9:30 a.m.

2. Approval of Minutes from the July 12, 2006 Committee Meeting

Motion by Short, second by Saal to approve minutes from the July 12, 2006 minutes with correction of time committee reconvened to 10:40 a.m. between items 14 and 15. Motion carried, all ayes.

3. Public Comment

None

UW-Extension

4. Participate in Mapping Exercise to Identify Potential Community Partner Advisory Group (CPAG) Members facilitated by Deb Jones, CPAG Liaison

Deb Jones facilitated a brief mapping exercise that staff and committee members participated in to begin to identify potential members for the CPAG group. She will compile this information and provide it to the staff to begin using as they send out invitation letters to these potential members over the next several months.

During this discussion, Supervisor Short brought up the idea of UW-Extension information being distributed through the local Welcome Wagon so that new families/individuals moving to the area are aware of the UW-Extension office and resources. The committee requested that Moellendorf follow-up on this idea and report back at the next committee meeting.

5. Review Extension budget monthly report

Moellendorf reviewed the July revenue and expense report which was included in the committee's packet. Supervisor Short asked if there could be a more uniform report that each department shared with their oversight committee so that county board members are receiving consistent budget reports from all of the departments.

Motion by Short, second by Alber to have Moellendorf share this request with Dan Leydet, Finance Director, to determine if a uniform Munis report can be presented to every committee so supervisors can have consistent information from each department. Motion carried, all ayes.

6. Discuss/Action on switching September meetings

Moellendorf indicated that she will be on vacation during the week of September 4th and is requesting that we switch the content of the September 6th committee meeting to Land Information and Conservation and hold the UW-Extension meeting on September 13th. Diane Hanson is fine with this switch as well.

Motion by Alber, second by Schneider to reverse the order of the meetings for September with Land Information and Conservation occurring on September 6th and UW-Extension on September 13th. Both meetings will be held at 9:30 a.m. in the Land Resource Center Meeting Room.

7. Q & A on Agriculture Development Agent Written Report

Tom Cadwallader's written report was included in the agenda packet for the committee to review and placed on file. Supervisor Short asked Tom to explain how the Ag Incubator program works. Supervisor Alber then shared with the committee information about two upcoming Pasture Walks occurring this Thursday and Friday. He also requested that Tom include members of the committee on the Grazing Network newsletter distribution list. Supervisor Alber also informed the committee about a recent meeting that he attended on the Dairyland State Academy program.

8. Q & A on Community and Economic Development Educator Written Report

Art Lersch's written report was included in the agenda packet for the committee to review and placed on file.

9. Q & A on Family Living Educator Written Report

Brenda Janke's written report was included in the agenda packet for the committee to review and placed on file.

10. Q & A on Wisconsin Nutrition Education Written Report

Brenda Herrell's written report was included in the agenda packet for the committee to review and placed on file.

11. Q & A on 4-H Youth Development Program Advisor Written Report

Amanda Kostman's written report was included in the agenda packet for the committee to review and placed on file.

12. Q & A on 4-H Youth Development Agent/Department Head Written Report

Debbie Moellendorf's written report was included in the agenda packet for the committee to review and placed on file.

A brief recess was taken at 10:40 a.m. where the UW-Extension staff left the meeting and Land Information and Conservation staff came in for their portion of the meeting. The committee reconvened at 10:47 a.m.

Land Information and Conservation

13. Open Proposals submitted for parcel mapping for the City of Merrill, Towns of Pine River and Corning

Diane Hanson opened proposals for parcel mapping from Central Wisconsin Engineers and Architects, Inc. (no specified quote); Cadastra, Inc. (\$96,910.00) and Applied Data Consultants (\$88,397.50).

Motion by Alber, second by Saal to refer bids back to staff for further review, with staff recommendation to be brought forward at the August 9th meeting. Motion carried, all ayes.

14. Adjournment

Motion by Saal, second by Schneider to adjourn at 10:55 a.m. Motion carried, all ayes.

Minutes prepared by: Debbie Moellendorf and Diane Hanson