

**LINCOLN COUNTY**  
**Veterans Service Commission**  
**August 21<sup>st</sup>, 2012 at 1:15 pm**  
**Tomahawk Annex – 301 W. Wisconsin Ave, Tomahawk, WI**

**MINUTES**

**Members Present:** Mike VanLieshout, Bruce Gerdes and Claude Willet

**Members Absent:**

**Visitors:** Rick Wolf

**1. Call Meeting to Order**

The meeting was called to order at 1:15 p.m. by Chairman VanLieshout

**2. Approve Minutes from Previous Meeting**

Motion to accept April 2012 meeting minutes by VanLieshout. Willet seconded, all ayes-Motion carried

**3. Review Vouchers and Sign Voucher Schedule**

Vouchers turned in for reimbursement

**4. Financial Report**

The Secretary presented the financial report for the period 01/01/2012 – 08/07/2012

Motion by VanLieshout to approve the financial report, Willet seconded.

All ayes - Motion carried

**5. Veterans Relief Applications and Policies**

Motion to approve the new policies for applying for Veterans relief funds, with an amendment added stating that the policy can be changed in the future.

Motion by VanLieshout to approve with amendment, Gerdes seconded.

All ayes – Motion carried

**6. Closed Session**

Motion by VanLieshout to go into closed session pursuant to sec. 19.85(1)(f), WI Stat. for considering financial, medical, social or personal histories of specific persons which, if discussed in public, would be likely to have an adverse effect on the reputation of persons referred to in such histories or data.

Specifically under consideration are the applications referenced below. Rick Wolf is allowed to stay in the closed session.

- a. Application for insurance assistance (#04/01A-2012)
- b. Application for WI DMV registration (#04/01B-2012)
- c. Application for automobile repair (#05/01A-2012)
- d. Application for automobile repair (#07/01A-2012)
- e. Application for tires (#07/01B-2012)

Roll call vote: VanLieshout-Aye Gerdes-Aye Willet-Aye

All Ayes – Motion Carried

The Commission went into closed session at 1:23 p.m.

Motion by VanLieshout to return to open session.  
Roll call vote: VanLieshout-Aye Willet-Aye Gerdes-Aye  
All Ayes – Motion Carried  
The Commission went into open session at 1:33 p.m.

## **7. Closed Session Action**

### **OPEN SESSION**

Take any necessary action:

- a. Motion by Gerdes to approve insurance assistance (#04/01A-2012)  
VanLieshout seconded, all ayes, motion carried.
- b. Motion by Gerdes to approve WI DMV registration assistance (#04/01B-2012)  
VanLieshout seconded, all ayes, motion carried.
- c. Motion by Gerdes to approve auto repair assistance (#automobile repair (#05/01A-2012)  
Willet seconded, all ayes, motion carried.
- d. Motion by Willet to deny Application for automobile repair assistance (#07/01A-2012)  
VanLieshout seconded, all ayes, motion carried.
- e. Motion by Willet to deny for tires assistance (#07/01B-2012)  
VanLieshout seconded, all ayes, motion carried.

## **8. Veterans Service Office Report**

Rick announced the upcoming Wisconsin State Association of County Veterans Service Commission meeting to be held at the Veterans Home in King, WI, on Sept 14<sup>th</sup>, 2012. Discussion on dues owed and who would be attending this event was discussed, Bruce Gerdes will go as Lincoln County representative. Rick updated on new computer data program we are using at the office and also discussed the job title change for Pamela Schotz due to State and Federal accreditation and office work duties that have been restructured and no longer fit program assistant job title duties. Committee members gave full support in submitting a request to the Personnel Committee for this title change due to additional duties.

## **9. Set Next Meeting Date/Adjournment**

Next meeting date will be Wednesday – November 14<sup>th</sup>, 2012 at 1:30 p.m. at the Lincoln County Veteran Services Office –801 N. Sales St. Room 146, Merrill, WI 54452 Phone: (715)539-1083

Motion by VanLieshout to adjourn, seconded by Gerdes.  
All Ayes – Meeting adjourned at 1:47 p.m.

Submitted by,

Rick Wolf - Secretary