

**LINCOLN COUNTY BOARD OF HEALTH**  
**THURSDAY, NOVEMBER 19, 2015 – 6:00 P.M.**  
**Lincoln County Service Center – Room 257**

**MEMBERS PRESENT:** Mike Loka, Curt Powell, Garth Swanson, Wayne Plant, Bill Zeitz, Dr. J. Moore, Gail Schneider, Sue Weith.

**DEPARTMENT HEAD:** Shelley Hersil

**VISITORS PRESENT:** Sue Kuber

1. Call to Order and Introductions: Meeting was called to order by Loka at 6:00 p.m..
2. Approve minutes of previous meeting: Motion by Plant, seconded by Powell to approve minutes. Zeitz wanted to drop the word (from) in #11. Public comment-7 ayes, 1 no vote-Powell.
3. Family Health Services Program Update –Sue Kuber, Public Health Nurse: Sue gave a program update on family health sources including Parenting Support Network-2015; booth at Children’s Festival in April, 2015 and in 2016; Safe Sleep-2015; Child Development Plan-2016; Watch Me Thrive Birth to Five [www.actearly.com](http://www.actearly.com); information card-Lead Hurts Kids; Lead grant -2015 and two books-Sleep Baby Safe & Snug by Dr. John Hutton and Amazing Me-It’s Busy Being 3 by Julia Cook and Laura A. Jana,MD.
4. Questions & Answers on Written & Financial Reports: Heat Stroke grant -\$10,500.00-half will be staffing and half will be education for 2016
5. 2016 Budget Update: Short \$21,000.00 due to Finance error will be fixed in January from contingency fund for 2016. In 2017 tax levy will be restored.
6. Quality Improvement Project Reports: See the 12 page report of 2015 QI projects summary and results.
7. Manufactured Community Home Update: License is due June 30<sup>th</sup>, 2016. Twenty units there – half rented and half owned.
8. Approve flu shot fee: Motion by Powell, seconded by Plant to approve \$19.00 flu shot for St. Vincent DePaul clients. They get a voucher redeemable at the Health Department.
9. Approval of Inspection and Enforcement Policy: Same as the State, same violation of three times in a row for an inspection and fourth time there will be a re-inspection fee assessed. Motion by Loka, seconded by Zeitz to approve. All ayes.
10. Approval of Lincoln County Health Department Continuity of Operations Plan: Have many different communication devices-who is in charge if the Department Head is not available. See report. Motion by Swanson, seconded by Dr. Moore to approve plan. All ayes.
11. Agenda items and next meeting dates: 2016 meeting dates were given out to all board members. Next meeting date is January 28, 2016. No new agenda items were discussed.
12. Public Comment: None
13. Adjournment: Motion by Plant, seconded by Zeitz to adjourn at 7:00 p.m. All ayes.

Minutes prepared by Gail Schneider