

LINCOLN COUNTY BOARD OF HEALTH
THURSDAY, January 28, 2016 – 5:30 P.M.
Lincoln County Service Center – Room 257

MEMBERS PRESENT: Mike Loka, Curt Powell, Garth Swanson, Wayne Plant, Bill Zeitz, and Sue Weith.

DEPARTMENT HEAD: Shelley Hersil, Randy Scholz

VISITORS PRESENT: Brigid Flood

1. Call to Order and Introductions: Meeting was called to order by Loka at 5:30 p.m.
2. Approve minutes of previous meeting: Motion by Zeitz, seconded by Plant to approve minutes. Zeitz wants the minutes to reflect that he voted no for #8 Approve Flu Shot Fee. Motion by Weith second by Swanson to amend the minutes. Motion carried, all ayes.
3. Questions & Answers on Written & Financial Reports: Report included board of health statistics as well as grants for 2016. Financials are on track for 2015.
4. School Nursing Update: Brigid Flood presented on school health services. Presentation included review of statutes, priorities of health services, and statistics on services.
5. Return of Contingency Funds for Storage Cabinets: Motion by Powell and second by Plan to return \$12,000 to the contingency fund. Motion carried all ayes.
6. Approval of Out of State Conferences: Motion by Loka and second by Zeitz to approve grants for out of state conferences. Motion carried all ayes.
7. Approval of Marketing and Communications Plan: Hersil reviewed the Marketing and Communication Plan as well as the role of Board of Health in the plan. Role of Board of Health includes orientation to the plan during Board of Health orientation, awareness of department marketing plan and calendar including published press releases and publications. Motion by Swanson and second by Powell to approve the Marketing and Communication Plan. Motion carried, all ayes.
8. Approval of Ethics Policy: Hersil reviewed the Ethics policy as well as Board's role. Motion by Powell and second by Plant to approve the Ethics Policy. Motion carried, all ayes.
9. Approval of Ebola Policy and Procedures: Hersil presented the Ebola policy and procedure. Powell recommended staff look at the monitoring portion of the policy to include an alternative to iPad monitoring. Policy will be brought to the board next month.
10. Closed Session:
 - a. Director Evaluation
Motion by Zeitz and second by Loka to go into closed session. Roll call vote, all ayes.
11. Open Session:
 - a. Take any necessary action on items discussed in closed session.
Motion by Zeitz and second by Powell to go into open session. Roll call, all ayes.
Motion by Loka and second by Plant to recognize a favorable evaluation. Motion carried, all ayes.
12. City of Merrill Water:
Tabled to next meeting.
13. Agenda Items for Next Meeting Date:
City of Merrill Water

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14. Adjournment: Motion by Zeitz, seconded by Weith to adjourn at 6:55 p.m. All ayes.

Minutes prepared by S. Hersil, 1/29/16