

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE
Wednesday, December 15, 2010 @ 7:00 a.m.
Lincoln County Service Center – 801 N Sales Street Room 107

MEMBERS PRESENT: Caylor, Giese, Krueger. Arriving at 7:03am were Lee and Mittelsteadt

MEMBERS EXCUSED:

VISITORS: Debbie Rauchle, Sheila Pudelko, Becky Byer, and Bob Odegard.

1. **Call Meeting to Order:** Vice Chair Krueger called the meeting to order at 7:00 a.m.
2. **Approve minutes of previous meeting:** Motion to approve the minutes of November 17, 2010 as presented and place on file was made by Caylor, seconded by Giese. Motion carried.
3. **Review and Approve Proposed Mediation Policies & Procedures:** Meeting was turned over to the Chair Lee. Ms. Byer explained some of the details of the proposed mediation policies & procedures. All parties involved are in agreement with the provisions of the policies and procedures. Ms. Byer was directed to draft a quarterly report for the Committee to review on determining the success of the implementation of these policies and procedures. Motion to approve the Family Court Commissioner Mediation Policies and Procedures was made by Caylor, seconded by Krueger. Motion carried.
4. **Tomahawk Report:** Tomahawk’s monthly run and expense reports were sent out with the packet. There were 50 billable runs with billing charges of \$42,936.50. Motion to approve the Tomahawk report and to place report on file was made by Caylor, seconded by Lee. Motion carried.
5. **Merrill Report:** Chief Odegard stated his budget is in good shape. The problems with the newest ambulance have now been resolved and paid for by Ford. Chief Odegard is working with 4 different manufacturers on the bid for a new ambulance. He would like to purchase the chassis from a local dealer hoping to get better warrantee work, and to show support for the local businesses. Estimated cost of a new ambulance is \$130,000 - \$150,000, not including approximately \$13,000 for trade-in of the old unit. With the cost of diesel fuel and gasoline being so similar, and because maintenance costs are more with a diesel engine, Chief Odegard is looking at a gasoline engine for the new ambulance. Discussion followed. There were 98 billable runs with billing charges of \$83,414.50. Motion to approve the Merrill report and to place the report on file was made by Caylor, seconded by Giese. Motion carried.
6. **Clerk’s Report:** Ms. Rauchle explained the monthly charges and write-off reports. Discussion followed. We are continuing to work with the Finance Department on reconciliation of the write-off report. Ms. Pudelko would like to carry over the \$1000 from the training budget of 2010 into the training budget for 2011 to help cover the costs of additional training for herself and Ms. Rauchle. The Committee could see no problem with this. Ms. Pudelko will bring this to the Committee next month. Motion to approve the Clerk’s monthly report and write-offs and to place the reports on file was made by Lee, seconded by Krueger. Motion carried.

	<u>Charges</u>	<u>Received</u>	<u>Write-Offs</u>	<u>Collections</u>
MERRILL	\$ 83,414.50	\$67,663.61	\$ 550.63	\$ 1,374.00
TOMAHAWK	\$ 42,936.50	\$34,763.49	\$ 398.40	0.00
	\$126,351.00	\$102,427.10	\$ 949.03	\$ 1,374.00

EMS WRITE-OFFS for November 2010 were:

<u>V.A.</u>	<u>Sheriff Dept</u>
\$ 398.40	\$ 550.63

- 7. Change in Supply Fees and Loaded Mileage.** Chief Odegard reviewed the proposed changes to the fee schedule, to better reflect the costs to the County. To better cover the cost of using the ambulance itself Chief Odegard is recommending the loaded mileage fee be increased to \$13 per mile. Motion to approve the changes to the supply fees as presented and to increase the loaded mileage fee to \$13 per loaded mile was made by Caylor, seconded by Mittelsteadt. Motion carried. A change to the base fee will be brought before the Committee next month.
- 8. Review YTD Budget Reports:** The Committee reviewed the reports and they will be placed on file.
- 9. Next Meeting Date:** Wednesday, January 12, 2011 @ 8:30 a.m. at the Safety Building conference room.
- 10. Adjourn:** Motion to adjourn WAS made by Caylor, seconded by Mittelsteadt. Motion carried. Meeting adjourned at 7:45 am.

Minutes prepared by Sheila Pudelko