

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE

Tuesday, February 8, 2011 @ 8:30 a.m.

Lincoln County Safety Building – 1104 E. Main St.

MEMBERS PRESENT: Caylor, Giese, Krueger, Lee, and Mittelsteadt.

MEMBERS EXCUSED:

VISITORS: Sheila Pudelko, Doug Duchac, and Bob Odegard.

- 1. Call Meeting to Order:** Chairman Lee called the meeting to order at 8:30 a.m.
- 2. Approve minutes of previous meeting:** Motion to approve the minutes of January 11, 2011 as presented and place on file was made by Mr. Krueger, seconded by Mr. Caylor. Motion carried.
- 3. Increase Stand-By Fee:** The Clerk stated, using our current stand-by fee of \$1.50/minute, the loss to the County is \$59.76/hour, not including equipment time. The fee needs to be increased to \$2.50/minute to recover the labor costs to the County. Motion to approve the stand-by fee as printed (\$2.50/minute) was made by Mr. Caylor, seconded by Mr. Giese. Motion carried.
- 4. Anticipated EMS Budget Shortfall for 2011:** With the previous County Clerk's passing it appears the final EMS budget figures did not get carried forward to the adopted budget. The Merrill portion of the budget appears to be budgeted \$97,457 short, and Tomahawk appears to be budgeted \$1,053 short; for a total of \$98,510 less on the adopted budget than what the departments requested. Discussion followed. The County will have to cover the costs whatever they are.
- 5. Ambulance Purchase:** Chief Odegard presented his recommendation, which is to accept the bid from Pomasl for the gasoline engine Medtec, for \$135,440 less \$17,000 trade-in, for a total of \$118,440. The Clerk mention there is only \$113,791 CIP money budgeted for this purchase. The anticipated budget shortfall was mentioned at the last Finance Committee meeting. At that meeting the Finance Committee members strongly suggested we hold off on purchasing this new ambulance because of the potential budget shortfall. Chief Odegard stated if we do that then we should be prepared for the vehicle maintenance budget to be over budget. The ambulance to be traded in is a diesel engine model with around 80,000 miles on it. It was mentioned diesel engines are made to get higher mileage on them, with a good maintenance program. Chief Odegard was asked for a copy of that vehicle's maintenance log. That log, plus Chief Odegard's report on the ambulance purchase, will be made available for the next Finance Committee meeting. The purchase of an ambulance will be on our next agenda.
- 6. Tomahawk Report:** EMS Manager Duchac gave Tomahawk's monthly run report. There were 70 runs with billing charges of \$53,018.25. Motion to approve the Tomahawk report and place it on file was made by Mr. Caylor, seconded by Mr. Krueger. Motion carried.
- 7. Merrill Report:** Chief Odegard stated they had 211 runs in January. He stated they are doing only mandatory training now. Motion to approve the Merrill report and place it on file was made by Mr. Caylor, seconded by Mr. Krueger. Motion carried.
- 8. Clerk's Monthly Charge Report, Write-Off List and YTD Budget Report:** It was stated increasing communication with patients appears to have led to more bills being paid and less being written off. Motion to approve the Clerk's monthly report and place it on file was made by Mr. Giese, seconded by Mr. Krueger. Motion carried.

	<u>Charges</u>	<u>Received</u>	<u>Write-Offs</u>	<u>Collections</u>
MERRILL	\$166,586.20	\$62,121.01	\$ 0.00	\$ 0.00
TOMAHAWK	<u>\$ 53,018.25</u>	<u>\$29,663.90</u>	<u>\$ 0.00</u>	<u>0.00</u>
	\$219,604.45	\$91,784.91	\$ 0.00	\$ 0.00

9. Review YTD Budget Reports: These will be reviewed next month.

10. Next Meeting Date: Wednesday, March 9, 2011 @ 9:00 a.m. at the Safety Building conference room.

11. Adjourn: Motion to adjourn was made by Mr. Krueger, seconded by Mr. Caylor. Motion carried. Meeting adjourned at 9:12 am.

Minutes prepared by Sheila Pudelko