

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE
Wednesday, September 14, 2011 @ 8:30 a.m.
Lincoln County Service Center – 801 N. Sales St., Merrill WI

MEMBERS PRESENT: Caylor, Giese, Krueger, Mittelsteadt, and Lee.

MEMBERS EXCUSED: None

VISITORS: Sheila Pudelko, Randy Scholz, Tim Meehan, Dan Leydet, Bob Odegard, Cindy Kimmons, Becky Byer, Jay Tlusty, Glenn Hartley, David Reiff, Donald Dunphy, Kelly Thomsen, Doug Duchac, Bob Odegard, and Matthew P. Reinke (Life Quest).

1. **Call Meeting to Order:** Chairman Lee called the meeting to order at 8:30 a.m.
2. **Approval of Minutes – August 10, 2011:** M/S Mittelsteadt/Caylor to approve. Motion carried by unanimous consent voice vote.
3. **Judi-Care Funding – Judges Hartley & Tlusty:** The funding for Judi-Care will be ending December 31, 2011. This program assists indigent people in Lincoln County to correctly complete their divorce paperwork. The Judges feel without this program people may have to come back to the courts multiple times, which in the end costs the County more money. The cost of this service amounts to approximately \$30 per case. Discussion followed. The question for the County is where is the money for this service going to come from? M/S Giese/Caylor to move this request to the Finance Committee to go through the budget process. Motion carried by unanimous consent voice vote.
4. & 5. **Reorganization of District Attorney's Department and Limited Term Employee – Don Dunphy:** DA Dunphy discussed the reorganization ideas he has for his office. With the retirement of an individual in the DA's office before the end of this year DA Dunphy would like the ability to hire a limited term individual from November to the end of December 2011. M/S Giese/Caylor to recommend filling the limited-term position in the DA's office from November – December 31, 2011, and to approve the reorganization. Motion carried by unanimous consent voice vote.

Mr. Caylor was excused at 9:08 a.m.

6. **Authorize Replacement Position – Deputy of Clerk of Circuit Court:** Clerk of Courts Kimmons stated the Deputy Clerk of Circuit Court will be retiring 12/15/11 but gone on vacation starting 10/28. Ms. Kimmons does not feel a new person needs to be hired before this opening. M/S Mittelsteadt/Krueger to approve this position replacement. Motion carried by unanimous consent voice vote.
7. **Clerk of Courts Checking Account – Cindy Kimmons:** M & I has been charging an analysis fee so Ms. Kimmons looked at other banks within walking distance of the Courthouse. M & I has now removed their analysis fee from our account so Ms. Kimmons does not feel a change at this time is warranted. Ms. Kimmons will stay on top of this situation.
8. **Ordinance 2011-09-574 Revised County Ordinance Schedule of Cash Deposits – Cindy Kimmons:** Ms. Kimmons stated this is just a housekeeping ordinance to have her system and that of the Sheriff's Department the same. M/S Lee/Krueger to forward this ordinance to the County Board. Motion carried by unanimous consent voice vote.
9. **Life Quest Proposal:** Matthew P. Reinke gave a presentation on what his company can do for Lincoln County by way of ambulance billing.
10. **M/S Giese/Krueger adjourn to closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. For conducting other specified public business whenever competitive or bargaining**

reasons require a closed session. Roll call: Giese – Aye; Lee – Aye; Mittelsteadt – Aye; and Krueger – Aye. Motion carried unanimously. Adjourned to closed session at 9:44 a.m.

Mr. Lee was excused at 10:13 a.m.

M/S Giese/Krueger to reconvene to open session. Motion carried by unanimous consent voice vote. Reconvened to open session at 10:19 a.m.

- 11. Take Any Necessary Action on Items Discussed in Closed Session:** M/S Giese/Mittelsteadt to have the department heads bring back different comparisons for doing ambulance billing and associated costs. Motion carried by unanimous consent voice vote.
- 12. Purchase Ambulance:** Chief Odegard stated Pomasl Fire Equipment is willing to offer us the exact same deal today as they did in January, for a cost of \$118,440, including trade-in. The only thing Chief Odegard would change is to take out Medtec #2. The Clerk stated there is only \$113,791 in CIP funds for this purchase so any overage would need the approval of the CIP Committee. M/S Mittelsteadt/Giese to lay this over to the next meeting when the full Committee should be in attendance. Motion carried by unanimous consent voice vote.
- 14. Merrill Report:** Chief Odegard gave Merrill's monthly report. M/S Krueger/Giese to place on file. Motion carried by unanimous consent voice vote.
- 13. Tomahawk Report:** Mr. Duchac gave Tomahawk's monthly report. M/S Giese/Mittelsteadt to place on file. Motion carried by unanimous consent voice vote.
- 15. EMS Budget Modification – Clerk Pudelko:** This budget modification is to adjust to the actual money received for Act 102 money. M/S Mittelsteadt/Giese to approve. Motion carried by unanimous consent voice vote.
- 16. Clerk's Monthly Charge Report, Write-Off List and YTD Budget Report:** This report is now done through June 30, 2011. Place on file.
- 17. Review YTD Budget Reports:** All budget reports were received and placed on file.
- 18. Next Meeting Date:** Wednesday, October 12, 2011 @ 8:30 am at the Service Center, Room 248.
- 19. Adjourn:** M/S Giese/Krueger to adjourn. Motion carried by unanimous consent on a voice vote. Meeting adjourned at 10:32 a.m.

Minutes prepared by Sheila Pudelko