

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE
Wednesday, May 10, 2006 @ 8:30 am
Courthouse Lower Level Meeting Room

MEMBERS PRESENT: Caylor, Krueger, Lee, Mittelsteadt and Plant

MEMBERS EXCUSED:

VISITORS: Bob Kunkel, Doug Duchac, Norm Hanson, Becky Byer and Curtis Powell

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:30 a.m.

2. **Approve minutes of Previous Meeting:**

There was one error on the April 12, 2006 minutes. In the Merrill Report, change Motion made from Mittelsteadt to Krueger. Motion made by Supervisor Krueger, seconded by Supervisor Lee to approve the minutes of April 12, 2006 as amended and place on file. Motion carried – all ayes.

3. **Temporary Help – Register of Probate**

Becky Byer, Register in Probate explained why she needs the temporary help.

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt that Becky will be allowed to hire temporary help through John Mulder if needed.

4. **Review the RFP's for the Chapter 51 Evaluations**

Becky explained what she received.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Krueger that the RFP's be rejected. Motion carried - all ayes.

5. **CLOSED SESSION**

Convene into Closed Session Pursuant to Sec. 19.85(1)(c) Wis. Stat. for considering employment, promotion or performance evaluation data of any public employee

a. Evaluation – Deputy Register in Probate – Carol Michalowski

Motion made by Supervisor Caylor, seconded by Supervisor Plant to convene into closed session with Powell, Kunkel and Byer to stay. Roll call vote was taken with Caylor, Krueger, Lee, Mittelsteadt and Plant voting aye. Motion carried – all ayes.

6. **OPEN SESSION**

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to re-convene into open session. Roll call vote was taken with Caylor, Krueger, Lee, Mittelsteadt and Plant voting aye. Motion carried – all ayes.

Take any necessary action on Items discussed in Closed Session

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to give a favorable evaluation for the Deputy Register in Probate and step increase. Motion carried – all ayes.

7. **Tomahawk Report:** Doug distributed the monthly run report and the expense report as of March 31, 2006. There were 58 runs and billing charges for April, 2006 were \$43,760.62.

Motion made by Supervisor Caylor, seconded by Supervisor Plant to approve Tomahawk Report and place it on file. Motion is carried – all ayes

8. **Merrill Report:** Norm Hanson distributed the monthly run report and the expense report of April 30, 2006. There were 102 runs with billing charges of \$77,515.76.
Motion made by Supervisor Krueger, seconded by Supervisor Lee to approve Merrill report and place on file. Motion is carried – all ayes.
9. **Clerk’s Report:** Bob distributed the monthly charge report, write-offs and expense report. Discussion was held on Medicaid payments that Medicare doesn’t cover.
Motion made by Supervisor Caylor, seconded by Supervisor Krueger to accept Clerk’s report and write-off list and place on file. Motion carried – all ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$77,515.76	\$39,923.31	
TOMAHAWK	<u>\$43,760.62</u>	<u>\$23,666.30</u>	
	\$121,276.38	\$63,589.61	\$5,278.89

EMS WRITE-OFFS for May, 2006 were:

<u>Deceased</u>	<u>Ins.w/o</u>	<u>Collection</u>	<u>Total:</u>
\$198.29	\$44.83	\$5,035.77	\$5,278.89

10. **CIP Request – County Clerk**
Bob explained the CIP request.
Motion made by Supervisor Mittelsteadt, seconded by Supervisor Plant to approve the CIP request and send it to the Finance Committee.
11. **Public Comment – None.**
12. **Review of Vouchers – Clerk of Courts vouchers for April, 2006**
Committee reviewed the Clerk of Courts vouchers.
Motion made by Supervisor Krueger, seconded by Supervisor Caylor to place on file.
Motion carried – all ayes.
13. **Next Meeting Date** – June 14, 2006 at 8:30 a.m. in Courthouse Basement Conference Room
14. **Adjourn**
Motion made by Supervisor Krueger, seconded by Supervisor Caylor to adjourn at 9:05 a.m. Motion carried – all ayes.