

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE
Wednesday, April 14, 2010 @ 8:30 a.m.
Lincoln County Service Center - Conference Room #248.1

MEMBERS PRESENT: Anderson, Caylor, Krueger, Lee and Mittelsteadt

MEMBERS EXCUSED:

VISITORS: Bob Kunkel, Bob Odegard and Becky Byer

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:30 a.m.
2. **Approve minutes of Previous Meeting:** Motion made by Krueger, seconded by Anderson to approve the minutes of March 10, 2010 as presented and place on file. Motion carried.
3. **Tomahawk Report:** The monthly run report and expense report was in the packet that was mailed to the Committee. There were 44 billable runs with billing charges of \$38,027.00. Motion by Mittelsteadt, seconded by Caylor to approve the Tomahawk Report and to place report on file. Motion carried.
4. **Merrill Report:** The run report and the expense report were in the packet mailed to the Committee. There were 128 billable runs with billing charges of \$109,856.00. Motion by Krueger, seconded by Anderson to approve the Merrill Report and to place report on file. Motion carried.
5. **Clerk's Report** Clerk explained the monthly charges and write-off list. Motion made by Caylor, seconded by Krueger to approve the Clerk's monthly report and place the report on file. Motion carried.

	<u>Charges</u>	<u>Collections</u>	<u>Write-Offs</u>
MERRILL	\$109,856.00	\$57,138.17	
TOMAHAWK	<u>\$ 38,027.00</u>	<u>\$26,065.14</u>	
	\$147,883.00	\$83,203.31	\$10,382.67

EMS WRITE-OFFS for April, 2010 were:

<u>Collection</u>	<u>Indigent</u>	<u>V.A. W/O</u>	<u>Deceased</u>	<u>No Address</u>
\$3,892.00	\$81.68	\$1,616.84	\$114.32	\$896.00

<u>Hospital</u>	<u>Sheriff Dept.</u>
\$316.50	\$3,465.33

6. **Bariatric Moving Device** Chief Odegard explained what a Bariatric Moving Device is and what he recommended for a charge. Motion made by Krueger, seconded by Caylor to approve the \$50.00 charge fee for the Bariatric Moving Device. Motion carried.
7. **CIP Request** The CIP request is replacement for an ambulance. Clerk Kunkel explained the request. Motion made by Caylor, seconded by Krueger to approve the CIP request. Motion carried.
8. **Annual Reports:**
 - a. **Circuit Courts** Becky Byer explained the annual report
 - b. **Family Court Commissioner** Becky Byer explained the annual report. Motion made by Caylor, seconded by Lee to place reports on file. Motion carried.
9. **WJCCA Conference Attendance:** Becky explained what the conference was about and asked for Sherrie Zortman and her to attend. Motion made by Mittelsteadt, seconded by Anderson to approve. Motion carried.

CLOSED SESSION:

10. **Convene into Closed Session Pursuant to Sec. 19.85(1)(c) Wis. Stats. Considering employment, promotion, compensation, or performance evaluation data of any public employee**
 - a. **Performance Evaluation – Register in Probate**
 Motion made by Lee, seconded by Mittelsteadt to convene into Closed Session with Becky Byer to remain for the Closed Session. Roll was called with Anderson, Caylor, Krueger, Lee and Mittelsteadt all voting aye. Caylor left at 9 a.m.

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Motion made by Anderson, seconded by Krueger to re-convene into Open Session. Roll was called with Anderson, Krueger, Lee and Mittelsteadt all voting aye.

OPEN SESSION:

11. Take any necessary action on items discussed in closed session.

Motion made by Lee, seconded by Krueger to commend her on the operation of the department, give a favorable evaluation and any step increases to Becky Byer. Motion carried.

12. Review YTD Budget Reports: Budget reports were placed on file.

13. Next Meeting Date Wednesday, May 12, 2010 at 8:30 a.m. Lincoln County Service Center – Conference Room #248.1.

14. Adjourn: Motion made by Krueger, seconded by Mittelsteadt to adjourn. Meeting adjourned at 9:10 a.m.