

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE

Wednesday, October 20, 2010 @ 8:00 a.m.

Lincoln County Service Center – 801 N Sales Street

MEMBERS PRESENT: Caylor, Giese, Krueger, Lee and Mittelsteadt

MEMBERS EXCUSED:

VISITORS: Debbie Rauchle, David Reiff, Dan Leydet, Becky Byer, Bob Odegard.

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:00 a.m.
2. **Approve minutes of previous meeting:** Motion made by Giese, seconded by Krueger to approve the minutes of September 15, 2010 as presented and place on file. Motion carried.
3. **Family Court Commissioner’s Budget:** Becky explained that the line item for Mediation is currently over budget by \$3,000.00. Discussion followed. Motion made by Caylor, seconded by Giese to have Becky Byer, Dan Leydet, and Dave Reiff to bring back to the committee written policies and/or options to help resolve future shortfalls in the budget. Motion carried.
4. **Attorney Validation Letter:** Debbie explained that this is the first time that a collection agency has requested to use legal action against a patient who refuses to pay on an outstanding ambulance bill. Discussion followed. The committee would like documentation in the future if any more of this type of action is needed. Motion by Caylor, seconded by Krueger to approve the Attorney Validation Letter. Motion carried.
5. **Tomahawk Report:** Tomahawk’s monthly run and expense reports were sent out with the packet. There were 58 billable runs with billing charges of \$52,353.00. Motion by Krueger, seconded by Mittelsteadt to approve the Tomahawk report and to place report on file. Motion carried.
6. **Merrill Report:** Bob explained the monthly run and expense reports. Bob mentioned that they are in need of a new ambulance and was wondering if the replacement bids have gone out. Committee instructed the Chief to get together with Debbie to get the specifications and trade-in options prepared for the next meeting. There were 136 billable runs with billing charges of \$100,734.00. Motion by Caylor, seconded by Krueger to approve the Merrill report and to place report on file. Motion carried.
7. **Clerk’s Report:** Debbie explained the monthly charges and write-off reports. Motion made by Mittelsteadt, seconded by Krueger to approve the Clerk’s monthly report and write-offs and to place the reports on file. Motion carried.

	<u>Charges</u>	<u>Collections</u>	<u>Write-Offs</u>
MERRILL	\$100,734.00	\$33,104.62	
TOMAHAWK	<u>\$ 52,353.00</u>	<u>\$23,651.46</u>	
	\$153,087.00	\$56,756.08	\$3,225.15

EMS WRITE-OFFS for September, 2010 were:

<u>Collection</u>	<u>V.A. W/O</u>	<u>Sheriff Dept</u>	<u>Deceased</u>
\$803.50	\$1, 062.49	\$1,152.26	\$206.90

8. **Review YTD Budget Reports:** The committee reviewed the reports. Motion by Caylor, seconded by Lee to place reports on file. Motion carried.
10. **Next Meeting Date** Wednesday, November 17, 2010 @ 8:00 a.m. at the Lincoln County Service Center Room 107
11. **Adjourn:** Motion made by Caylor, seconded by Giese to adjourn the meeting at 8:50 a.m.

Minutes prepared by Debbie Rauchle