

EMS/Judicial Committee
Service Center Room 248
Wednesday December 09, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Loka
Members Present – Loka, Zeitz, Reichelt, and Pike
Visitors Present – Leydet, Scholz, Tlusty, Russell, Duchac and Savone
2. **Approval of Minutes** – Motion/Second (M/S) Pike/Reichelt to approve minutes of December 9, 2015. Zeitz requested that his motion commending Cindy Kimmons for her service to the County as Clerk of Court be reflected in the minutes. – All voting aye.
3. **2017 Family Court Commissioner Contract** – Judge Tlusty and Russell addressed the Committee requesting more time in the 2017 family court commissioner contract. Discussion followed. M/S Zeitz/Reichelt to add \$5,000 to the 2017 court commissioner contract for additional time for temporary hearings, stipulated divorces, and post-divorce matters – passed on voice vote.
4. **Tomahawk Report** - Report was included in the packet. The report showed expenses of \$53,115 for the month of December. A total of sixty-six runs were reported with gross billings of \$46,917. Final report shows Tomahawk under budget for 2015. Report was placed on file.
5. **Merrill Report** – Written reports were in the packet and addressed by Savone. The department had one hundred and thirty-one patient contacts with gross billings of \$92,967.60 in December. Final expenses for the year will be known in several weeks after the City of Merrill closes 2015. Savone handed out an equipment replacement listing and suggested that the Committee address the issue next month. M/S Zeitz/Reichelt to place report on file and place equipment replacement on next month's agenda– all voting aye.
6. **Lift Assist Charge** – Savone and Duchac addressed the issue of charging a lift assist charge to patients who are assisted in their residence without transport. Discussion followed. M/S Reichelt/Zeitz to approve the following lift assist charge: first assist in the calendar year is without charge. The next assist and all other assists in the calendar year will be charged \$60.00 per the charge sheet – all voting aye.
7. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2015 December charge report and accounts receivable balance reports. The accounts receivable balance is \$338,314.09 at the end of December and is current. Total runs for the year is at 2,250 with total billings of 1,890,198.10. Total write-offs in the amount of \$20,563.87 are being requested. Discussion followed. M/S Loka/Reichelt to approve write-offs and place reports on file – all voting aye.
8. **Review Year-to-Date Budget Reports** –Leydet reported that no budget concerns have been brought to his attention and final reports will be brought to Committee after closing 2015. Discussion followed. Reports were placed on file.
9. **Set Next Meeting Date** – February 10, 2016 at 8:30a.m.
10. **Adjourn** – M/S Zeitz/Pike to adjourn at 9:11 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director