

EMS/Judicial Committee
Service Center Room 248
Wednesday January 14, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Lee
Members Present – Zeitz, Lee, Loka Caylor, and Schwartzman
Visitors Present – Leydet, Savone, and Duchac
2. **Approval of Minutes** – Motion/Second (M/S) Loka/Schwartzman to approve minutes of December 10, 2014 – All voting aye.
3. **Tomahawk Report** - The Tomahawk report was included in the packet. The report showed expenses of \$58,940 for the month of December. A total of fifty-seven runs were reported with gross billings of \$36,805. 91.63% of the 2014 budget has been spent. M/S Caylor/Zeitz to place report on file – all voting aye.
4. **Merrill Report** – Written reports were in the packet and presented to the Committee by Savone. The department had one hundred and fifty-six patient contacts with gross billings of \$123,250.20 in December. Expenditures for December will be known later in January. Discussion followed. M/S Loka/Caylor to place report on file – all voting aye.
5. **2015 Ambulance Purchase** – Savone requested permission to start the process for the ambulance purchase in 2015. Leydet reported that \$160,000 has been approved for the purchase in 2015. The purchase process will take up to nine months and the bids will come back to the Committee for approval. Discussion followed. M/S Loka/Caylor to begin the ambulance purchase process – all voting aye.
6. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2014 charge report, accounts receivable balance reports and write-off report. Leydet reported one hundred and ninety runs for the month of December. The Accounts receivable balance is \$292,891.50 on December 31st and is current. Write-offs in the amount of \$11,425.83 are being requested. Discussion followed. M/S Lee/Zeitz to approve write-offs and place reports on file – all voting aye.
7. **Review Year-to-Date Budget Reports** –Leydet reported that no budget concerns have been brought to his attention. Discussion followed. M/S Caylor/Schwartzman to place reports on file – all voting aye.
8. **Set Next Meeting Date** – February 11, 2015 at 8:30a.m.
9. **Adjourn** – M/S Caylor/Zeitz to adjourn at 8:54 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director