

EMS/Judicial Committee
Service Center Room 248
Wednesday February 10, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Loka
Members Present – Loka, Zeitz, Reichelt, Schwartzman, and Pike
Visitors Present – Leydet, Peterson, Viegut, Duchac and Drury
2. **Approval of Minutes** – Motion/Second (M/S) Zeitz/Reichelt to approve minutes of January 13, 2016 – All voting aye.
3. **Tomahawk Report** - Report was included in the packet and presented by Duchac. The report showed expenses of \$62,873 for the month of January. A total of sixty-four runs were reported with gross billings of \$46,513. Duchac reported that he will be retiring and introduced Carmen Viegut as the interim contact. Discussion followed. M/S Schwartzman/Pike to place the report on file – all voting aye.
4. **Merrill Report** – Written reports were in the packet and addressed by Drury. The department had one hundred and fifty-nine patient contacts with gross billings of \$114,262.40 in January. Final expenses for 2015 were \$1,002,013.12. January expenses were \$91,801.67. Discussion followed. M/S Schwartzman/Pike to place report on file – all voting aye.
5. **Equipment Replacement Schedule** – This was not ready for this month but will be brought back in March.
6. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2016 January charge report and accounts receivable balance reports. The accounts receivable balance is \$369,524.24 at the end of January and is current. Total runs for the year is at 173 with total billings of \$160,168.10. Total write-offs in the amount of \$3,925.70 are being requested. Discussion followed. M/S Schwartzman/Zeitz to approve write-offs and place reports on file – all voting aye.
7. **Review Year-to-Date Budget Reports** – Peterson, the newly sworn in Clerk of Courts, introduced herself to the Committee. Leydet reported that no budget concerns have been brought to his attention. Discussion followed. Reports were placed on file.
8. **Set Next Meeting Date** – March 9, 2016 at 8:30a.m.
9. **Adjourn** – M/S Pike/Schwartzman to adjourn at 8:54 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director