

EMS/Judicial Committee
Service Center Room 248
Wednesday March 9, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Loka
Members Present – Loka, Zeitz, Reichelt, Schwartzman, and Pike
Visitors Present – Leydet, Peterson, Viegut, Jankowsky, Byer and Savone
2. **Approval of Minutes** – Motion/Second (M/S) Zeitz/Reichelt to approve minutes of February 10, 2016 – All voting aye.
3. **Tomahawk Report** - Report was included in the packet and presented by Viegut. A total of sixty-two runs were reported with gross billings of \$41,083. Discussion followed. Report was placed on file.
4. **Merrill Report** – Written reports were handed out and addressed by Savone. The department had one hundred and forty-five patient contacts with gross billings of \$100,941 in February. February expenses were \$82,034.47. Discussion followed. M/S Zeitz/Reichelt to place report on file – all voting aye.
5. **Equipment Replacement Schedule** – Savone presented an equipment budget for each ambulance held at the City of Merrill. Discussion followed. The item will come to the Committee next month with equipment funding recommendations from the Committee.
6. **2015 Clerk of Courts Budget Modification** – Peterson presented the Clerk of Courts year-end budget modification. The modification was for year-end line item adjustments. M/S Pike/Reichelt to approve the budget modification as presented - all voting aye.
7. **2015 District Attorney Budget Modification** - Jankowsky presented the District Attorney year-end budget modification. The modification was for year-end line item adjustments. M/S Reichelt/Schwartzman to approve the budget modification as presented - all voting aye.
8. **2015 Circuit Court Budget Modification** - Byer presented the Circuit Court year-end budget modification. The modification was for year-end line item adjustments. M/S Schwartzman/Pike to approve the budget modification as presented - all voting aye.
9. **2015 Family Court Commissioner Budget Modification** - Byer presented the Family Court Commissioner year-end budget modification. The modification was for year-end line item adjustments. M/S Zeitz/Pike to approve the budget modification as presented - all voting aye.
10. **2015 Emergency Medical Budget Modification** - Leydet presented the Emergency Medical year-end budget modification. The modification was for year-end line item adjustments. M/S Schwartzman/Reichelt to approve the budget modification as presented - all voting aye.
11. **2015 Emergency Medical Carryover Request** – Leydet presented a carryover request in the amount of \$160,000 for the new ambulance which was budgeted in 2015 but received in January of 2016. M/S Schwartzman/Loka to forward carryover request to Finance Committee – all voting aye.
12. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2016 February charge report and accounts receivable balance reports. The accounts receivable balance is \$323,976.75 at the end of February and is current. Total runs for February were 159 with total billings of \$144,553.80. Total write-offs in the amount of \$9,989.52 are being requested. Discussion followed. M/S Loka/Reichelt to approve write-offs and place reports on file – all voting aye.
13. **Review Year-to-Date Budget Reports** - Leydet reported that no budget concerns have been brought to his attention. Discussion followed. Reports were placed on file.
14. **Set Next Meeting Date** – April 13, 2016 at 8:30a.m.
15. **Adjourn** – M/S Schwartzman/Pike to adjourn at 8:51 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director