

EMS/Judicial Committee
Service Center Room 248
Wednesday April 13, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Loka
Members Present – Loka, Zeitz, Reichelt, Schwartzman, and Pike
Visitors Present – Leydet, Peterson, and Savone
2. **Approval of Minutes** – Motion/Second (M/S) Schwartzman/Reichelt to approve minutes of March 9, 2016 – All voting aye.
3. **Tomahawk Report** - Report was included in the packet. A total of fifty-five runs were reported in March with gross billings of \$41,102. Discussion followed. M/S Zeitz/Schwartzman to place report on file – all voting aye.
4. **Merrill Report** – Written reports were included in the packet and addressed by Savone. The department had one hundred and twenty-three patient contacts with gross billings of \$87,391.70 in March. March expenses were \$78,982.08. Savone reported that a mass casualty drill will take place on May 14th. Discussion followed. M/S Zeitz/Schwartzman to place report on file – all voting aye.
5. **Equipment Replacement Schedule** – This issue was held over from February. Leydet recommended that a cot and cardiac monitor be purchased with each new ambulance due to the expected life roughly being the same. All other equipment will be purchased out of the provider’s operating budgets and be reimbursed by the County monthly payment. Discussion followed. M/S Loka/Schwartzman to include the purchase of a cot and cardiac monitor with the purchase of replacement ambulances – all voting aye.
6. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2016 March charge report and accounts receivable balance reports. The accounts receivable balance is \$300,076.58 at the end of March and is current. Total billable runs for March were 135 with total billings of \$120,456.01. Total write-offs in the amount of \$10,841.66 are being requested. Discussion followed. M/S Loka/Schwartzman to approve write-offs and place reports on file – all voting aye.
7. **Review Year-to-Date Budget Reports** - Leydet reported that no budget concerns have been brought to his attention. Discussion followed. Reports were placed on file.
8. **Set Next Meeting Date** – May 11, 2016 at 8:30a.m.
9. **Adjourn** – M/S Schwartzman/Zeitz to adjourn at 8:41 a.m. – all voting aye.

**Minutes prepared by,
Dan Leydet, Finance Director**