

**EMS/Judicial Committee**  
**Service Center Room 248.1**  
**Wednesday May 9, 2012**  
**8:30 a.m.**

1. **Meeting called to order at 8:30 a.m.** by Chairman Lee  
**Members Present** – Lee, Zeitz, Giese, Loka and Caylor  
**Visitors Present** – Leydet, Hintz, Jankowsky, Byer, Marion, Bloch, Thomsen, Zengler, Kimmons, and Duchac
2. **Committee Organization** – Item not needed since officers were elected at Law Enforcement meeting.
3. **Approval of Minutes** – Motion/Second (M/S) Caylor/Lee to approve minutes of April 11, 2012 as provided in packet. – all voting aye.
4. **Tomahawk Report** - Duchac reported that gross billings were \$48,169 and expenses were not available at this time but will be within budget for April. Duchac reported repairs to ambulance were completed \$1,000 less than expected. Discussion followed. M/S Loka/Caylor to place on file – all voting aye.
5. **Merrill Report** – Written reports were provided and Assistant Chief Hintz fielded questions. Hintz reported activities planned for National EMS week. M/S Caylor/Zeitz to place on file – All voting aye.
6. **Rodeo Stand-by** – Hintz explained to the Committee different types of on-call situations that the ambulance may be involved with. In some circumstances the ambulance may leave to respond to a call, and in other situations, the ambulance must remain at the site and cannot respond to a call. In the latter situation the County charges an on-call rate of \$150/hr. The rodeo association claims they cannot afford that rate. The fire union is offering to reduce the on-call pay in order to reduce costs. The Committee discussed the difficulty in determining what groups would get a reduced rate and what groups would not. Discussion followed. M/S Giese/Loka to layover issue to the call of the chair – all voting aye.
7. **Ambulance Purchase** – Hintz reported to the Committee the concerns over the 2003 ambulance and reviewed the history of the request for purchase. Discussion followed. M/S Caylor/Loka to have Merrill Fire Department send out RFPs for gas engine ambulance – all voting aye.
8. **Clerk of Courts Preliminary 2013 Budget** – Kimmons presented a preliminary budget reflecting a 12.8% property tax levy increase. This is caused by declining citations issued. Leydet emphasized the need to have accurate revenue estimates as well as accurate expenditure budgets. M/S Loka/Zeitz to forward budget to Finance and Insurance Committee – All voting aye.
13. **Ambulance Preliminary 2013 budget** – Leydet presented the EMS budget with a tax levy increase of 3.1% due to a 2.9% projected increase in the Tomahawk EMS budget. Leydet stated that the Merrill EMS budget is shown at a zero percent increase because the City of Merrill does not have a 2013 budget estimate at this point due to ongoing union contract negotiations. Any increases will need to be adjusted later in the budget process. M/S Loka/Lee to forward budget to Finance and Insurance Committee – All voting aye.
9. **District Attorney Preliminary 2013 Budget** – Jankowsky presented the District Attorney budget with a decrease of 26.3% in tax levy. This was caused by staff dropping health insurance and the hiring of new employees. M/S Zeitz/Lee to approve and forward to Finance and Insurance Committee – All voting aye.
10. **Victim Witness Preliminary 2013 Budget** – Due to a potential reduction in the State reimbursement rate to 40% from over 60% the Victim Witness budget shows an increase of 38.8% in property tax levy. M/S Giese/Loka to forward to Finance and Insurance Committee – All voting aye.

- 11. Circuit Court Preliminary 2013 Budget** - Byer presented the Circuit Court budget with a zero percent tax levy increase. Discussion followed. M/S Lee/Zeitz to approve and forward to Finance and Insurance Committee – All voting aye.
- 12. Family Court Commissioner Preliminary 2013 Budget** – The Family Court Commissioner budget was presented with a tax levy decrease of 23.6% to reflect a reduction in the contract amount. M/S Loka/Zeitz to approve and forward to Finance and Insurance Committee – All voting aye.
- 14. Monthly Charge Report, including Write Offs and Collections** – Leydet presented reports to the Committee. Total runs remain lower than last year at this time. Writes offs in the amount of \$1,645.38 need to be approved. M/S Giese/Zeitz to approve write-offs and place reports on file – All voting aye.
- 15. Review Year-to-Date Budget Reports** – Leydet presented April year-to-date budget reports. No concerns were noted in the any of the budgets at this time. Reports were placed on file.
- 16. Set Next Meeting Date** – June 13, 2012 at 8:30 a.m. in room 248.1 of the Lincoln County Service Center
- 17. Adjourn** –M/S Loka/Zeitz to adjourn at 10:20 a.m. – All voting aye.

**Minutes prepared by,**

**Dan Leydet  
Finance Director**