

**EMS/Judicial Committee**  
**Service Center Room 248**  
**Wednesday May 11, 2016**  
**8:30 a.m.**

- 1. Meeting called to order at 8:30 a.m.** by Chair Loka  
**Members Present** – Loka, Zeitz, Reichelt, and Voermans  
**Visitors Present** – Leydet, Peterson, Jankowsky, Viegut, Lee, Byer, Thomsen, Dunphy and Savone
- 2. Approval of Minutes** – Motion/Second (M/S) Reichelt/Zeitz to approve minutes of April 13, 2016 – All voting aye.
- 3. Tomahawk Report** - Report was included in the packet and address by Viegut. A total of sixty-six runs were reported in April with gross billings of \$44,620. April expenses were \$55,899 and 2016 expenses are 30.09 percent of budget. Discussion followed. M/S Zeitz/Loka to place report on file – all voting aye.
- 4. Merrill Report** – Written reports were included in the packet and addressed by Savone. The department had one hundred and twenty-three patient contacts with gross billings of \$85,386.40 in April. April expenses were \$68,920.13. Discussion followed. M/S Zeitz/Loka to place report on file – all voting aye.
- 5. Clerk of Courts 2017 Preliminary Budget** – Peterson presented the 2017 preliminary budget to the Committee with a tax levy of \$360,722, an increase of six percent due to the payroll budget increases. Discussion followed. M/S Reichelt/Loka to approve and include in the 2017 budget process - all voting aye.
- 6. Family Court Commissioner 2017 Preliminary Budget** – Peterson presented budget with an increased tax levy of 28.9 percent due to the Committee approving a five thousand dollar increase in the family court commissioner contract. Discussion followed. M/S Zeitz/Reichelt to approve and include in the 2017 budget process - all voting aye.
- 7. Circuit Court 2017 Preliminary Budget** – Beyer presented the budget with a 4.6 percent increased tax levy due to payroll and declining revenues. Discussion followed. M/S Zeitz/Loka to approve and include in the 2017 budget process - all voting aye.
- 8. District Attorney 2017 Preliminary Budget** – Dunphy presented the budget with a 2.2 percent increased tax levy due to payroll. Discussion followed. M/S Loka/Voermans to approve and include in the 2017 budget process - all voting aye.
- 9. Victim Witness 2017 Preliminary Budget** – Thomsen presented the budget with a 1.5 percent decrease to the tax levy due to anticipated increase State aid. Discussion followed. M/S Loka/Reichelt to approve and include in the 2017 budget process - all voting aye.
- 10. Emergency Medical 2017 Preliminary Budget** – Leydet presented the budget to the Committee with a 5 percent increase in tax levy due to anticipated decreases in medical billing revenues. Discussion followed. M/S Zeitz/Voermans to approve and include in the 2017 budget process - all voting aye.
- 11. Ambulance Replacement CIP Request for 2017, 2019, and 2021** – Leydet presented the ambulance replacement CIP request which includes replacement of the cot and cardiac monitor as directed by the Committee last month. The cost for the 2017 replacement is \$235,000 with a ten percent increase for 2019 and 2021. The 2017 purchase will replace the oldest ambulance which is a 2006 model held in Merrill. Discussion followed. M/S Reichelt/Voermans to approve and include in the 2017 budget process - all voting aye.

- 12. Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2016 April charge report and accounts receivable balance reports. The accounts receivable balance is \$276,983.01 at the end of April and is current. Total billable runs for March were 145 with total billings of \$128,945.59. Total write-offs in the amount of \$1,247.63 are being requested. Discussion followed. M/S Loka/Zeitz to approve write-offs and place reports on file – all voting aye.
- 13. Review Year-to-Date Budget Reports** - Leydet reported that no budget concerns have been brought to his attention. Discussion followed. Reports were placed on file.
- 14. Set Next Meeting Date** – June 8, 2016 at 8:30a.m.
- 15. Adjourn** – M/S Zeitz/Voermans to adjourn at 8:59 a.m. – all voting aye.

**Minutes prepared by,  
Dan Leydet, Finance Director**