

EMS/Judicial Committee
Service Center Room 248
Wednesday May 13, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Lee
Members Present – Zeitz, Lee, Loka Caylor, and Schwartzman
Visitors Present – Leydet, Savone, Byer, Jankowsky, and Duchac
2. **Approval of Minutes** – Motion/Second (M/S) Loka/Zeitz to approve minutes of April 8, 2015 – All voting aye.
3. **Tomahawk Report** - Reports were handed out to the Committee. The report showed expenses of \$55,452 for the month of April. A total of fifty-one runs were reported with gross billings of \$35,500. Budget is on target for 2015. M/S Caylor/Schwartzman to place report on file – all voting aye.
4. **Merrill Report** – Written reports were presented to the Committee. The department had one hundred and thirty-four patient contacts with gross billings of \$109,589 in April. Expenses totaled \$67,055 for the month of April. 31.4% of the 2015 budget has been spent. M/S Caylor/Zeitz to place report on file – all voting aye.
5. **Approve Medical Supply Rates** – Leydet brought the Medical Supply Rates list to the Committee. Several rates are in need of adjustment based on increased costs. Leydet confirmed the process of changing the rates with the Committee. The process is this: several times a year the providers review the charges and costs. If costs increase, they relay the corresponding charge increase to the medical biller. The Committee confirmed this process. No action needed.
6. **Medical Billing Compliance Review** – Leydet reported that he was contacted by AccuMed Billing who offered to perform a billing compliance review. Leydet reviewed with the Committee steps the County is taking in order to comply with medical billing changes. Discussion followed. The Committee concluded that a compliance review was not necessary at this time.
7. **2016 Circuit Court Preliminary Budget** – Byer presented the budget which shows a tax levy decrease of 2.2 percent. Discussion followed concerning State aid, fine revenue, and expenditures. M/S Caylor/Zeitz to approve and forward to Finance and Insurance Committee – all voting aye.
8. **2016 Family Court Commissioner Preliminary Budget** – Byer presented the budget to the Committee which shows a 4.3 percent decrease in tax levy. Discussion followed. M/S Caylor/Schwartzman to approve and forward to Finance and Insurance Committee – all voting aye.
9. **2016 District Attorney's Preliminary Budget** – Jankowsky presented the budget to the Committee. The budget reflects a 12.5 percent increase in tax levy due to newer employees taking family health insurance. Discussion followed. M/S Caylor/Schwartzman to approve and forward to Finance and Insurance Committee – all voting aye.

- 10. 2016 Victim Witness Preliminary Budget** – Jankowsky presented the budget to the Committee. The budget shows a tax levy decrease of 13.5 percent due to an expected increase in State aid. Discussion followed. M/S Caylor/Loka to approve and forward to Finance and Insurance Committee – all voting aye.
- 11. Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2015 April charge report, accounts receivable balance reports and write-off report. Leydet reported two hundred and one runs billed for the month of April. The Accounts receivable balance is \$232,167.85 at the end of April and is current. Write-offs in the amount of \$4,866.24 are being requested. Discussion followed. M/S Zeitz/Schwartzman to approve write-offs and place reports on file – all voting aye.
- 12. Review Year-to-Date Budget Reports** –Leydet reported that no budget concerns have been brought to his attention. Discussion followed. M/S Lee/Caylor to place reports on file – all voting aye.
- 13. Set Next Meeting Date** – June 10, 2015 at 8:30a.m.
- 14. Adjourn** – M/S Zeitz/Caylor to adjourn at 8:56 a.m. – all voting aye.

**Minutes prepared by,
Dan Leydet, Finance Director**