

**EMS/Judicial Committee**  
**Service Center Room 248**  
**Wednesday June 8, 2016**  
**8:30 a.m.**

1. **Meeting called to order at 8:30 a.m.** by Chair Loka  
**Members Present** – Loka, Zeitz, Pike, Reichelt, and Voermans  
**Visitors Present** – Leydet, Peterson, and Clabots
2. **Approval of Minutes** – Motion/Second (M/S) Voermans/Zeitz to approve minutes of May 11, 2016 – All voting aye.
3. **Tomahawk Report** - Report was presented by Leydet. Viegut will present the new EMS regional manager at the July meeting. The open paramedic position was filled but four associates were off on bereavement which caused some additional overtime. Discussion followed. Placed on file.
4. **Merrill Report** – Written reports were included in the packet and addressed by Clabots. The department had one hundred and fifty patient contacts with gross billings of \$101,079.60 in May. May expenses were \$69,738.10. Discussion followed. M/S Reichelt/Voermans to place report on file – all voting aye.
5. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2016 May charge report and accounts receivable balance reports. The accounts receivable balance is \$318,209.29 at the end of May and is current. Total billable runs for May were 163 with total billings of \$147,630.40. Total write-offs in the amount of \$7,924,67 are being requested. Discussion followed. M/S Zeitz/Reichelt to approve write-offs and place reports on file – all voting aye.
6. **Review Year-to-Date Budget Reports** - Leydet reported that no budget concerns have been brought to his attention. Discussion followed. Reports were placed on file.
7. **Set Next Meeting Date** – July 13, 2016 at 8:30a.m.
8. **Adjourn** – M/S Pike/Voermans to adjourn at 8:40 a.m. – all voting aye.

**Minutes prepared by,**  
**Dan Leydet, Finance Director**