

EMS/Judicial Committee
Service Center Room 248
Wednesday June 10, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Lee
Members Present – Zeitz, Lee, Loka, and Caylor
Members Excused - Schwartzman
Visitors Present – Leydet, Savone, and Jankowsky
2. **Approval of Minutes** – Motion/Second (M/S) Loka/Zeitz to approve minutes of May 13, 2015 – All voting aye.
3. **Tomahawk Report** - Reports were handed out to the Committee. The report showed expenses of \$59,068 for the month of May. A total of eighty runs were reported with gross billings of \$59,836. Budget is on target for 2015. M/S Caylor/Zeitz to place report on file – all voting aye.
4. **Merrill Report** – Written reports were presented to the Committee by chief Savone. The department had one hundred and thirty-three patient contacts with gross billings of \$103,418.50 in May. Expenses totaled \$66,280.93 for the month of May. 38.1% of the 2015 budget has been spent. M/S Caylor/Zeitz to place report on file – all voting aye.
5. **2016 Clerk of Courts Preliminary Budget** – Jankowsky presented the budget which shows a tax levy increased 1.8 percent. Discussion followed concerning State aid, fine revenue, and expenditures. M/S Loka/Lee to approve and forward to Finance and Insurance Committee – all voting aye.
6. **2016 EMS Preliminary Budget** – Leydet presented the budget to the Committee which shows a 7.5 percent increase in tax levy. Leydet reported the biggest stressor on the EMS budget is the increase in assignment write-offs due to Medicare/Medicare compliance issues. Discussion followed. M/S Lee/Loka to approve and forward to Finance and Insurance Committee – all voting aye.
7. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2015 May charge report, accounts receivable balance reports and write-off report. Leydet reported two hundred and six runs billed for the month of May. The Accounts receivable balance is \$265,908.31 at the end of May and is current. Write-offs in the amount of \$2,612.70 are being requested. Discussion followed. M/S Zeitz/Caylor to approve write-offs and place reports on file – all voting aye.
8. **Review Year-to-Date Budget Reports** –Leydet reported that no budget concerns have been brought to his attention. Discussion followed. M/S Caylor/Zeitz to place reports on file – all voting aye.
9. **Set Next Meeting Date** – July 8, 2015 at 8:30a.m.
10. **Adjourn** – M/S Caylor/Zeitz to adjourn at 8:43 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director