

EMS/Judicial Committee
Service Center Room 248.1
Wednesday July 11, 2012
8:30 a.m.

- 1. Meeting called to order at 8:30 a.m.** by Chairman Lee
Members Present – Lee, Loka, Giese, Zeitz and Caylor
Visitors Present – Leydet, and Duchac
- 2. Approval of Minutes** – Motion/Second (M/S) Caylor/Loka to approve minutes of June 9, 2012 as provided in packet. Zeitz requested that the minutes be amended to reflect Zeitz's "no" vote on the item number six motion to deny the request for a part-time small claims clerk. The motion was made to include supervisor Zeitz's amendment – all voting aye.
- 3. Tomahawk Report** - Duchac reported that gross billings were \$69,246 and expenses were \$53,377 for June. M/S Caylor/Zeitz to place on file – all voting aye.
- 4. Merrill Report** – Written reports were provided in the packet and additional financial data was passed out to the Committee. Chief Odegard was unable to attend and a committee member expressed displeasure with his absence. Report showed expenditures were 44.76% of budget through June. M/S Loka/Giese to place on file – All voting aye.
- 5. Ambulance Standby** - Item will be held over to next meeting due to Chief Odegard's absence.
- 6. Monthly Charge Report, including Write Offs and Collections** – Leydet presented reports to the Committee. Total runs continue at a slower pace than last year, but the revenue is at fifty-five percent of the budgeted amount. Writes offs in the amount of \$12,701.19 were reported due to collection agency and billing write-offs. The outstanding balance stands at \$497,483.44 at the end of June. M/S Lee/Loka to approve write offs and place reports on file. All voting aye.
- 7. Review Year-to-Date Budget Reports** – Leydet presented June year-to-date budget reports. No concerns were noting in the any of the budgets at this time. M/S Caylor/Lee to place reports on file – All voting aye.
- 8. Set Next Meeting Date** – August 8, 2012 at 8:30 a.m.
- 9. Adjourn** – M/S Loka/Caylor to adjourn at 8:47 a.m. – all voting aye.

Minutes prepared by,

Dan Leydet
Finance Director