

EMS/Judicial Committee
Service Center Room 248.1
Wednesday August 8, 2012
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chairman Lee
Members Present – Lee, Loka, Giese, Zeitz and Caylor
Visitors Present – Leydet, Odegard, Schulz, Bergstrom, Skoug and Duchac
2. **Approval of Minutes** – Motion/Second (M/S) Giese/Zeitz to approve minutes of July 11, 2012 as provided in packet. – All voting aye.
3. **Tomahawk Report** - Duchac reported that gross billings were \$66,102.10 from 93 runs and expenses were \$52,413 for June. Total expenditures for the year are at 54.2%. M/S Caylor/Loka to place on file – all voting aye.
4. **Merrill Report** – Written reports were provided to the Committee. Discussion followed. M/S Caylor/Zeitz to place on file – All voting aye.
5. **Ambulance Standby** - Odegard reported to the committee that a side letter between the City and the union has not been approved. The item will be brought back upon Chief Odegard's request when the contract issues have been worked out.
6. **2013 Merrill Ambulance Preliminary Budget** – Leydet received the City of Merrill's 2013 preliminary budget which reflected a one percent increase and a \$10,660 dollar increase. Discussion followed. M/S Caylor/Loka to forward the budget to the Finance and Insurance Committee – all voting aye.
7. **2012 Medtec Ambulance Purchase** – Chief Odegard reported that the Medtec company will be closing its doors at the end of 2012. Odegard is concerned about the quality of the product. Upon inquiries, the County will be allowed out of the current contract without a penalty. Discussion followed. M/S Loka/Giese to pursue the next lowest bid with Horton contingent upon a favorable trade-in amount and written verification releasing the County the current contract without a penalty. Furthermore, Chair Lee will be able to give the final approval to Leydet and Odegard in order to proceed – all voting aye.
8. **Monthly Charge Report, including Write Offs and Collections** – Leydet presented reports to the Committee. Writes offs in the amount of \$97,679.41 were reported due to collection agency and billing write-offs. Write-offs are high due to relatively few write-offs in the last year and a half. The outstanding balance stands at \$566,576.83 at the end of July. M/S Loka/Zeitz to approve write offs and place reports on file. All voting aye.
9. **Review Year-to-Date Budget Reports** – Leydet presented July year-to-date budget reports. No concerns were noting in the any of the budgets at this time. M/S Lee/Caylor to place reports on file – All voting aye.
10. **Convene into closed session pursuant to sec. 19.85(1)(e), Wis. Stats., to “conduct other specified public business whenever competitive or bargaining reasons require a**

closed session” – Ambulance Provider Contracts - Roll call vote taken to convene into closed session – all voting aye.

11. Open Session

12. Take Any necessary Action on Item Discussed in Closed Session – No action taken.

13. Set Next Meeting Date – September 12, 2012 at 8:30 a.m.

14. Adjourn – M/S Caylor/Geise to adjourn at 9:05 a.m. – all voting aye.

Minutes prepared by,

Dan Leydet

Finance Director