

EMS/Judicial
Committee Service Center
Room 248 Wednesday
August 13, 2014
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Lee
Members Present – Zeitz, Lee, Caylor, and Schwartzman
Members Excused- Loka
Visitors Present – Leydet, Savone, Duchac, Fischer, Walrath, and Manninen
2. **Approval of Minutes** – Motion/Second (M/S) Caylor/Zeitz to approve minutes of July 9, 2014 – All voting aye.
3. **Tomahawk Report** - The Tomahawk report was handed out to the Committee. The report showed expenses of \$54,464 for the month of July. A total of ninety-one runs were reported with gross billings of \$58,400. 52.05% of the 2014 budget has been spent. M/S Caylor/Schwartzman to place report on file – all voting aye.
4. **Merrill Report** – Written reports were included in the packet. The department had one hundred and sixty-two patient contacts with a gross billing of \$122,149.80 in July. Expenditures for July were \$72,135.48 which is 54.97% of budget. M/S Zeitz/Schwartzman to place report on file – all voting aye.
5. **Merrill Ambulance 2015 Proposed Budget** – Leydet presented the Merrill Proposed Budget of \$994,500 which increased \$7,500 or .76 percent over the 2014 budget. Leydet reported that this will reduce the County budget by \$2,370 because the County preliminarily increased the budget by one percent. Discussion followed. M/S Caylor/Lee to include Merrill Ambulance 2015 Proposed Budget in the County 2015 budget process – all voting aye.
6. **2005 Ambulance Trade-in or Transfer** – Since the County is replacing the 2005 ambulance in Tomahawk, the Merrill Fire Department was given the option to transfer the ambulance to Merrill in exchange for their oldest ambulance. Savone reported that after reviewing the maintenance records, the transfer would not be beneficial. M/S Caylor/Schwartzman to direct Duchac to negotiate the best trade-in/sale option – all voting aye.
7. **MABAS – EMS/Fire Coverage** – Supervisor Zeitz brought up concerns regarding ambulance coverage and operational protocols (mostly centered on the Friday of the fair). Savone and Duchac explained procedures and answered questions. Discussion followed. Zeitz requested a closed session for next meeting. Chair Lee and Leydet will discuss closed session request with Corporation Counsel and get back to Zeitz.
8. **Monthly Charge Report, Write-offs, and Collections** – Leydet reported 182 billed runs for the month of July. The receivable balance is \$496,424.58 at the end of July with a current aging report. Write-offs in the amount of \$8,167.42 are being requested. Discussion followed. M/S Caylor/Schwartzman to approve write-offs and place report on file – all voting aye.
9. **Review Year-to-Date Budget Reports** –Leydet reported that budgets look good (below budget) at this point. M/S Caylor/Schwartzman to place reports on file – all voting aye.
10. **Set Next Meeting Date** – September 10, 2014 at 8:30 a.m.
11. **Adjourn** – M/S Schwartzman/Caylor to adjourn at 9:07 a.m. – all voting aye.

Minutes prepared by, Dan Leydet, Finance Director