

EMS/Judicial Committee
Service Center Room 248
Wednesday December 10, 2014
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Lee
Members Present – Zeitz, Lee, Loka Caylor, and Schwartzman
Visitors Present – Leydet, Savone, and Duchac
2. **Approval of Minutes** – Motion/Second (M/S) Loka/Zeitz to approve minutes of November 10, 2014 – All voting aye.
3. **Tomahawk Report** - The Tomahawk report was included in the packet. The report showed expenses of \$51,641 for the month of November. A total of fifty-nine runs were reported with gross billings of \$31,899. 83.44% of the 2014 budget has been spent. M/S Lee/Caylor to place report on file – all voting aye.
4. **Merrill Report** – Written reports were presented to the Committee by Savone. The department had one hundred and forty-five patient contacts with a gross billing of \$108,042.20 in November. Expenditures for November were \$111,963.81 which is 91.7% of budget. Discussion followed. M/S Caylor/Schwartzman to place report on file – all voting aye.
5. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2014 charge report, accounts receivable balance reports and write-off report. Leydet reported one hundred and eighty-two runs for the month of November. The Accounts receivable balance is \$324,999.89 on November 30th and is current. Write-offs in the amount of \$15,016.56 are being requested. Discussion followed. M/S Loka/Zeitz to approve write-offs and place reports on file – all voting aye.
6. **Review Year-to-Date Budget Reports** –Leydet reported that no budget concerns have been brought to his attention. The new ambulance was \$27,628 over the budgeted line item and will be covered by other line items. Discussion followed. M/S Lee/Caylor to place reports on file – all voting aye.
7. **Set Next Meeting Date** – January 14, 2014 at 8:30a.m.
8. **Adjourn** – M/S Caylor/Schwartzman to adjourn at 8:40 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director