

EMS/Judicial Committee
Service Center Room 248.1
Wednesday December 12, 2012
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chairman Lee
Members Present – Lee, Giese, Zeitz and Caylor
Member Excused - Loka
Visitors Present – Leydet, Schulz, Duchac, Drury, and Byer
2. **Approval of Minutes** – Motion/Second (M/S) Caylor/Zeitz to approve minutes of November 14, 2012 as provided in packet. Zeitz requested that Judge Yackel replace Judge Hartley on the distribution list – All voting aye.
3. **Family Court Commissioner Update** – Byer reported that the backlog has been taken care of with the previously approved increase of hours. At this time, there is no need of additional time from the Family Court Commissioner in 2013.
4. **Tomahawk Report** - The Tomahawk report was in the committee packet. Duchac reported expenses of \$54,753 for November. Total expenditures are below budget at 84.14% of budget. Duchac expects to end the year under budget as well. M/S Caylor/Zeitz to place on file – all voting aye.
5. **Merrill Report** – Written reports were provided to the Committee. Captain Drury fielded questions. Expenses for the year totaled \$831,712.17 which is below budget at 85.27 percent of budget. Overtime remains well below budget through November. Captain Drury reported that the new ambulance was delivered this week. Leydet reported that the total cost for the new ambulance was \$106,230. Discussion followed. M/S Giese/Zeitz to place on file – All voting aye.
6. **Monthly Charge Report, including Write Offs and Collections** – Leydet presented reports to the Committee. Writes offs in the amount of \$14,363.36 were reported due to collection agency and deceased write-offs. The outstanding balance stands at \$415,998.78 at the end of November. Discussion followed. M/S Lee/Giese to approve write offs and place reports on file. All voting aye.
7. **Review Year-to-Date Budget Reports** – Byer reported that the Circuit Court budget will likely need contingency funds at the end of the year. Byer cited an increase in contested cases, court appointed attorneys, and mental commitments as reasons for the cost overruns. Leydet reported no other concerns in the remaining budgets. M/S Caylor/Lee to place reports on file – All voting aye.
8. **Set Next Meeting Date** – January 9, 2013 at 8:30 a.m.
9. **Adjourn** – M/S Caylor/Zeitz to adjourn at 8:48 a.m. – all voting aye.

Minutes prepared by,

Dan Leydet
Finance Director