

EMS/Judicial Committee
Service Center Room 248
Wednesday December 09, 2015
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chair Loka
Members Present – Loka, Zeitz, Reichelt, Schwartzman, and Caylor
Visitors Present – Leydet, Scholz, Byer, Kimmons, and Savone
2. **Approval of Minutes** – Motion/Second (M/S) Schwartzman/Zeitz to approve minutes of October 14, 2015 – All voting aye.
3. **Tomahawk Report** - Report was included in the packet. The report showed expenses of \$68,735 for the month of October. A total of sixty-one runs were reported with gross billings of \$42,423. M/S Zeitz/Schwartzman to place report on file – all voting aye.
4. **Merrill Report** – Written reports were in the packet and addressed by Savone. The department had one hundred and forty patient contacts with gross billings of \$107,043.50 in November. Expenses totaled \$114,257.62 for the month of November. 88.21% of the 2015 budget has been spent and is on target for the year. M/S Zeitz/Schwartzman to place report on file – all voting aye.
5. **Ambulance Equipment Replacement** – Savone reported that one of his cots is need of replacing. The cost of a new cot is around \$20,000. Discussion followed. The Committee requests that the providers keep the Committee informed on the need for replacement. M/S Schwartzman/Zeitz to approve purchase of new cot – all voting aye.
6. **Filling Two Legal Secretary Positions in Clerk of Court's Office** – Kimmons explained the need for filling two open positions. Schulz supported filling the positions. Discussion followed. M/S Loka/Zeitz to approve filling two legal Secretary positions in the Clerk of Courts Office – all voting aye.
7. **2015 Budget Modification for Circuit Court** – Byer discussed her overall budget stating that overall the Circuit Court budget should be fine, but court appointed physician costs are causing fiscal stress. Discussion followed. M/S Schwartzman/Reichelt to approve line item adjustments in budget modification - all voting aye.
8. **Monthly Charge Report, Write-offs, and Collections** – Leydet presented the 2015 October and November charge report and accounts receivable balance reports. The accounts receivable balance is \$357,398.43 at the end of November and is current. Total runs for the year is at 2,092 with total billings of 1,744,884.80. Total write-offs in the amount of \$24,714.13 are being requested. Discussion followed. M/S Schwartzman/Reichelt to approve write-offs and place reports on file – all voting aye.
9. **Review Year-to-Date Budget Reports** –Leydet reported that no budget concerns have been brought to his attention. Discussion followed. M/S Zeitz/Loka to place reports on file – all voting aye.
10. **Set Next Meeting Date** – January 13, 2016 at 8:30a.m.
11. **Adjourn** – M/S Schwartzman/Loka to adjourn at 8:53 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director