

## **EMS/Judicial Committee**

**Service Center Room 248**

**Wednesday June 11, 2014**

**8:30 a.m.**

- 1. Meeting called to order at 8:30 a.m. by Chair Lee**  
**Members Present** – Zeitz, Lee, Caylor, Schwartzman and Caylor  
**Visitors Present** – Leydet, Duchac, Savone,, Jankowsky
- 2. Approval of Minutes** – Motion/Second (M/S) Loka/Schwartzman to approve minutes of May 14, 2014 – All voting aye.
- 3. Tomahawk Report** - The Tomahawk report was included in the packet. The report showed expenses of \$51,572 for the month of May. A total of sixty-one runs were reported with gross billings of \$45,315. 37.43% of the 2014 budget has been spent. M/S Lee/Caylor to place report on file – all voting aye.
- 4. Merrill Report** – Written reports were included in the packet. The department had one hundred and sixty-two patient contacts with a gross billing of \$129,872 in May. Expenditures for May were \$72,607.98 which is 40.51% of budget. Savone reported that the overtime budget is only 34% spent to date. M/S Caylor/Schwartzman to place report on file – all voting aye.
- 5. 2015 Clerk of Court Court Preliminary Budget** – Jankowsky presented the Clerk of Court budget to the Committee with a tax levy of \$337,980, a 7.3 % increase for 2015. The Courts are seeing a reduction in State court support as well as a reduction in fine and fee revenue in 2015. Discussion followed. M/S Caylor/Loka to forward to Finance and Insurance Committee and the budget process – all voting aye.
- 6. 2015 EMS Preliminary Budget** – Leydet presented this budget with a tax levy of \$665,032 an increase of 4.6% from 2013. Leydet reported an expected loss of MA State aid in 2015 of \$16,500. Discussion followed. M/S Caylor/Zeitz to forward to Finance and Insurance Committee and the budget process – all voting aye.
- 7. Monthly Charge Report, Write-offs, and Collections** – Leydet reported 177 billed runs for the month of May. The receivable balance is \$456,026.64 at the end of May with a current aging report. Write-offs in the amount of \$19,312.24 are being requested. Discussion followed. M/S Loka/Zeitz to approve write-offs and place report on file – all voting aye.
- 8. Review Year-to-Date Budget Reports** –Leydet reported a cost of \$33,420 for the two large trials to date. These costs are split between the Clerk of Courts and District Attorney budgets. These budgets will probably need contingency funds by the end of the year. All other budgets look good to this point. M/S Caylor/Lee to approve reports – all voting aye.
- 9. Set Next Meeting Date** –July 9, 2014 at 8:30 a.m.
- 10. Adjourn** – M/S Zeitz/Loka to adjourn at 9:10 a.m. – all voting aye.

**Minutes prepared by,**

**Dan Leydet  
Finance Director**