

EMS/Judicial Committee
Service Center Room 248.1
Wednesday September 12, 2012
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chairman Lee
Members Present – Lee, Loka, Giese, Zeitz and Caylor
Visitors Present – Leydet, Odegard, Schulz, Bergstrom, Pike, Byer, Judge Tlusty and Duchac
2. **Approval of Minutes** – Motion/Second (M/S) Loka/Zeitz to approve minutes of August 8, 2012 as provided in packet. – All voting aye.
3. **OWI Court** – Judge Tlusty provided a letter to Chairman Lee describing the concept of an OWI court. Tlusty said he is looking for approval of the concept of an OWI court from the Committee. Tlusty said he would bring back information as the OWI court is formed. Discussion followed.
4. **Day Reporting Budget Carryover Request – Judge Tlusty** - Tlusty also requested that \$14,244.25 be carried over into 2013 for costs incurred in establishing the OWI court. This money was originally slated for the discontinued day reporting program. Prior to expending this budget line item, Tlusty has agreed to bring any costs to the EMS/Judicial committee. M/S Caylor/Loka to approve the concept of the OWI court and carry over \$14,244.25 for startup costs in 2013. All voting aye.
5. **Family Court Commissioner Contract** – Bergstrom discussed with the Committee the need for this contract with newly appointed Family Court Commissioner. Discussion followed. M/S Giese/Lee to approve the contract. All voting aye.
6. **Tomahawk Report** - Duchac reported that gross billings were \$39,940.90 from 59 runs and expenses were \$50,813 for August. Total expenditures for the year are at 61.62%. M/S Caylor/Zeitz to place on file – all voting aye.
7. **Merrill Report** – Written reports were provided to the Committee. Chief Odegard fielded questions. Expenses for the year totaled \$578,049.55 which is 59.27 percent of budget. Overtime is low and expected to remain under budget for the year. Discussion followed. M/S Caylor/Zeitz to place on file – All voting aye.
8. **Monthly Charge Report, including Write Offs and Collections** – Leydet presented reports to the Committee. Writes offs in the amount of \$21,426.87 were reported due to collection agency and billing write-offs. The outstanding balance stands at \$458,007.63 at the end of August. M/S Loka/Caylor to approve write offs and place reports on file. All voting aye.
9. **Review Year-to-Date Budget Reports** – Leydet presented August year-to-date budget reports. No concerns were noted in the any of the budgets at this time. M/S Caylor/Zeitz to place reports on file – All voting aye.
10. **Convene into closed session pursuant to sec. 19.85(1)(e), Wis. Stats., to “conduct other specified public business whenever competitive or bargaining reasons require a**

closed session” – Ambulance Provider Contracts - Roll call vote taken to convene into closed session including Schulz, Bergstrom, and Leydet – all voting aye.

11. Open Session

12. Take Any necessary Action on Item Discussed in Closed Session – No action taken.

13. Set Next Meeting Date – October 10, 2012 at 8:30 a.m.

14. Adjourn – M/S Loka/Zeitz to adjourn at 9:25 a.m. – all voting aye.

Minutes prepared by,

Dan Leydet

Finance Director