

EMS/Judicial Committee
Service Center Room 248.1
Wednesday July 10, 2013
8:30 a.m.

- 1. Meeting called to order at 8:30 a.m.** by Chairman Lee
Members Present – Giese, Loka, Lee, Zeitz and Caylor
Visitors Present – Leydet, Duchac, Bergstrom and Savone
- 2. Approval of Minutes** – Motion/Second (M/S) Loka/Caylor to approve minutes of June 12, 2013 with the correction of striking “members excused – Zeitz” as Zeitz was present at the meeting – All voting aye.
- 3. Approve Family Court Commissioner Contract** – Bergstrom explained that due to an opening in the position, the County will need to contract with a new Family Court Commissioner. The contract remains the same except for the contract term which will run from August 1st to December 31st of 2013 with the same prorated compensation as in the previous contract. M/S Giese/Loka to approve the Contract for Family Court Commissioner Services as presented – all voting aye.
- 4. Tomahawk Report** - The Tomahawk report was provided to the Committee. The report showed expenses of \$53,361 for the month of June. A total of sixty-eight runs were reported. 46.8% of the 2013 budget has been spent (under budget) M/S Caylor/Zeitz to place on file – all voting aye.
- 5. Merrill Report** – Written reports were provided to the Committee in the packet. Chief Savone summarized the detailed reports for the Committee. The department had one hundred and thirty-three patient contacts with a gross billing of \$101,416.70. Expenditures totaled \$68,453.61 for the month of June which is at 45.34% of budget (under budget). M/S Caylor/Zeitz to place on file – All voting aye.
- 6. Adoption of Proposed MABAS Fire and Emergency Services Mutual Aid Agreement** – Savone introduced the Mutual Aid Box Alarm System (MABAS) to the Committee. Materials were provided in the packet. MABAS standardizes mutual aid that is already in the State Statutes and ensures that all emergency providers know in advance the types of resources they will commit to a mutual aid situation. Discussion followed. M/S Caylor/Lee to refer the MABAS materials to Corporation Counsel for review and bring back to the August meeting – all voting aye.
- 7. Monthly Charge Report, Write-offs, and Collections** – Leydet reported 162 runs for the month of June. The County is running thirty-nine runs higher than in 2012. The receivable balance is \$317,838.08 at the end of June and write-offs requested are \$15,940.81. M/S Zeitz/Lee to approve write-offs in the amount of \$15,940.81 and place reports on file – all voting aye.
- 8. Review Year-to-Date Budget Reports** –Leydet reported no concerns for the 2013 budgets at this time. Caylor/Lee to place reports on file – all voting aye.

9. Set Next Meeting Date – August 13, 2013 at 8:30 a.m.

10. Adjourn – M/S Caylor/Loka to adjourn at 9:05 a.m. – all voting aye.

Minutes prepared by,

Dan Leydet

Finance Director