

EMS/Judicial Committee
Service Center Room 248.1
Tuesday September 11, 2013
8:30 a.m.

1. **Meeting called to order at 8:30 a.m.** by Chairman Lee
Members Present – Giese, Loka, Zeitz, and Lee
Visitors Present – Leydet, Duchac, Scholz, Bergstrom, Kimmons and Savone
2. **Approval of Minutes** – Motion/Second (M/S) Loka/Caylor to approve minutes of August 13, 2013 – All voting aye.
3. **Approve Filling Legal Secretary Position – Clerk of Courts** – Kimmons explained that she will have an opening in a legal secretary position and explained the position is needed in the Clerk of Courts office. Discussion followed. M/S Loka/Zeitz to fill legal position in Clerk of Courts office – all voting aye.
4. **MABAS Fire and Emergency Services Mutual Aid Agreement** – Bergstrom presented the following concerns: liability will be retained by Lincoln County under MABAS when offering mutual aid, uncertain equipment and training costs, uncertain 911 capital and upgrade costs, and it is unknown if paramedics have required license requirements under MABAS. Savone requested that the process continue to develop Box Cards move forward, the dispatch center representative and the fire chiefs meet to better understand MABAS issues, dispatch integrates in their training the use of MABAS, and the County move forward with the MABAS agreement with benchmarks and a sunset clause. Discussion followed. Corporation Counsel advised not to sign the MABAS agreement until equipment and training costs are known and capital upgrades and liability issues are clearly spelled out. M/S Caylor/Zeitz to hold over until more information is available for the Committee – all voting aye.
5. **Tomahawk Report** - The Tomahawk report was provided to the Committee. The report showed expenses of \$54,354 for the month of August. A total of eighty-one runs were reported. 63.08% of the 2013 budget has been spent (under budget). M/S Caylor/Zeitz to place on file – all voting aye.
6. **Merrill Report** – Written reports were provided to the Committee in the packet. Chief Savone summarized the detailed reports for the Committee. The department had one hundred and twenty-two patient contacts with a gross billing of \$98,050.20. Expenditures totaled \$96,636.56 for the month of August which is at 62.29% of budget (under budget). M/S Loka/Lee to place on file – All voting aye.
7. **2014 Ambulance Provider Budgets** – Leydet presented the ambulance provider’s 2014 budgets. The City of Merrill’s budget increased \$1,000 to \$987,000, and Sacred Heart’s budget increased \$8,415 to \$718,036. The EMS 2014 tax levy will decrease \$15,065 for the ambulance service. Discussion followed. M/S Loka/Zeitz to forward 2014 budgets to Finance Committee – all voting aye.
8. **Local Government Tower Rent** – Duchac explained to the Committee that the tower situation is changing in Tomahawk with a new tower being built. Tower rent will increase to \$4,800 in 2014 (reflected in the Sacred Heart budget) and equipment will

need to be transferred to the new tower. This information has been passed along to the Sheriff's Office. M/S Giese/Loka to have Sheriff's Office handle equipment transfer and charge for transfer– all voting aye.

9. **2013 Ambulance Outlay** – Leydet reported that \$128,618 was budgeted for an ambulance purchase in 2013 and presented a review of ambulance purchases since 1992. Discussion followed regarding the cycle and rotation of ambulances. M/S Caylor/Lee to proceed with ambulance bids for new ambulance at the Tomahawk location.
10. **Monthly Charge Report, Write-offs, and Collections** – Leydet reported 168 runs for the month of August. The County is running eighty-four runs higher than in 2012. The receivable balance is \$527,791.14 at the end of August. No write-offs were reported. Reports were placed on file.
11. **Review Year-to-Date Budget Reports** –Leydet reported no concerns for the 2013 budgets at this time.
12. **Set Next Meeting Date** – October 9, 2013 at 8:30 a.m.
13. **Adjourn** – M/S Loka/Giese to adjourn at 9:42 a.m. – all voting aye.

Minutes prepared by,

**Dan Leydet
Finance Director**