

LAW ENFORCEMENT COMMITTEE MEETING
Minutes of May 10, 2006

1. **Call to Order:** Meeting was called to order at 7:30 a.m.
 - A. **Roll call:** All present.
 - B. **Welcome visitors:** All visitors in attendance were welcomed.
 - C. **Election of Officers:** Motion by Caylor to nominate Robert Lee as Chair, Seconded by Krueger. Nominations closed. Robert Lee elected as Chair by unanimous vote. Carried.

Motion by Plant to nominate Ron Krueger as Vice-Chair, Seconded by Mittelsteadt. Nominations closed. Ron Krueger elected as Vice-Chair by unanimous vote. Carried.

Motion by Krueger to nominate Daniel Caylor as Secretary, Seconded by Mittelsteadt. Nominations closed. Dan Caylor elected as Secretary by unanimous vote. Carried.
2. **Reading of last meeting minutes:** Motion by Caylor, Second by Mittelsteadt to approve minutes of the previous meeting and place on file. Carried.
3. **Lutheran Social Services Update:** Earl Welker presented his report to the committee. 1 person was revoked from the program, his Huber was revoked and he was placed in jail to serve out the remainder of his sentence. 39 people are on day reporting.
4. **A. Sheriff's Report:** The report was mailed to the committee with their packets. The budget recap report was distributed at the meeting. The only area of concern was the Adult Outside Housing budget – 63% of the budget has been used.

Motion by Caylor, Second by Mittelsteadt to approve reports and place on file. Carried.

B. Coroner's Report: Dave Haskins said his computer malfunctioned; he now only has data from January, 2006 to present. He still has not received the program from Computer Services.

Mr. Lee said that a special meeting would be scheduled for the purpose of evaluating the Elected Coroner vs. Medical Examiner issue. This item would also be placed on the County Board agenda.
5. **9-1-1 Supervisor Update:** WIJIS (Wisconsin Justice Information Sharing) through Office of Justice Administration (OJA): The kickoff meeting is scheduled for May 23rd (time to be determined).

OJA Grant 06-03 was submitted last week. The grant is to reprogram/replace end user radios to meet the requirements of having the minimum 10 Mutual Aid

channels desired by the state. This grant will cover 75% of the cost up to \$1,250 for portable radios. End user agencies are responsible for the other 25%.

OJA Digital Recording Grant will be submitted prior to the October deadline. This grant will pay up to \$50 per Officer and equip an interview room (up to \$5,000) for interviews.

Tower Replacement: The previous Newcom grant was not accepted. A CIP will be submitted for the project and Mark will continue to look for additional grant funding.

Dispatcher replacement: Received the applications for Administration today and will start the interview/testing process.

Policy Updates: The sheriff has signed the new policies for Uniforms and the Dispatch Log.

A. Selection of the Newcom Advisory Board Representatives: Ron Krueger was appointed to the advisory board for the County Board representative, and Mark Handlin for the emergency services representative.

- 6. Jail Maintenance Update/Jail Inspection Report:** The report was mailed to the committee with their packets. There are a few issues that were brought to light in the Jail Inspection report, in which Joel Wendt has been advised of. One of the issues (air exchange) is still on hold, pending remodeling. Live-scan equipment will also be replaced and designated space as well as a dedicated circuit will be needed.

All other issues listed in the report have been taken care of. Lt. Kraft is working with the Nurses on the medical policies. Mr. Mittelsteadt said that some of these maintenance issues could be put on a computer program for updates.

Committee also recommended Lt. Kraft obtain an estimate on the live-scan equipment space.

- 7. HGM change order approval:** The approval was already granted at the last meeting, just the signature of the Chair is needed. Mr. Lee signed the approval. The cost of the change was \$1,806.00 (for landscaping and installing a dropped ceiling in the work area).
- 8. Authorization to fill vacancy (entry level sworn position):** Sheriff received a letter of resignation (due to retirement) of Deputy Winters. Motion by Caylor, Second by Krueger to fill vacancy. Carried.

9. **Opening of Bids for Pole Building:** Chief Soucy said that 4 bids were received and opened as follows:

Wick Buildings:	\$31,846.00
Northland Buildings:	\$24,964.00
Wickman Construction:	\$26,800.00
Decker Lumber & Supply:	\$26,500.00

All bidders complied with specifications. Motion by Caylor, Second by Krueger to place this item on the agenda for the Special Meeting.

Mr. Kimmons asked if he could make a presentation on behalf of Wick Buildings (if time allowed). It was decided to have Mr. Kimmons meet with Chief Soucy today at 11 a.m.

10. **Request for donation from Spirit Haven Neighborhood Watch Group:** Sheriff informed the committee that funding from the Sheriff's Department Neighborhood Watch budget is now supported by tax payers, which is why he decided to bring this request before the committee.

(It is to be noted that Mr. Lee excused himself from participating in this issue).

Sheriff Koth said that the Spirit Haven Neighborhood Watch Group is a very worthwhile organization and does help deter crime. The requested \$200 donation would help their organization for the remainder of the year and would provide a dawn-to-dusk light at the Spirit Landing.

Motion by Mittelsteadt, Second by Plant to approve donation. Carried.

11. **Video Conferencing:** Mr. Lee said this issue should continue to be kept on future agendas. Mr. Handlin said there was grant funding available for setting up equipment and space for this purpose.

12. **Schedule next meeting(s):** Special Meeting was scheduled for Monday, May 15, 2006 at 7:30 a.m., lower level courthouse.

Regular meeting was scheduled for June 14, 2006 at 7:30 a.m., also in the lower level courthouse.

13. **Adjournment:** Motion by Mittelsteadt, Second by Krueger to adjourn. Meeting adjourned at 8:21 a.m.