

LINCOLN COUNTY LAW ENFORCEMENT COMMITTEE MEETING
Minutes of June 13, 2012 7:30 a.m.
Lower Level Conference Room
Safety Building

MEMBERS PRESENT: Bob Lee, Bill Zeitz, Dan Caylor, Michael Loka, Bruce Giese.

ABSENT:

VISITORS: Jeff Jaeger, Nate Walrath, Paul Proulx, Diane Hanson.

OPEN MEETING

1. **Call to Order:** Meeting was called to order at 7:30 a.m.

2. **Approval of previous meeting minutes:** Motion by Giese, Second by Loka to approve minutes as printed with no corrections/amendments. Unanimous. Carried.

3. **Coroner's Report:** Report was distributed at the meeting. (No report provided for the record). Not many deaths for the month, there was 1 fatal accident during the month. There was also a driver that died in his car from natural causes. Motion by Loka, Second by Giese to approve and place on file. Unanimous. Carried.

The coroner also presented his 2013 Budget, which was approved and signed by the committee. Motion by Loka, Second by Giese to approve and forward to Finance. Unanimous. Carried.

4. **Sheriff's Report:** Mr. Giese asked about the number of inmates we are able to receive from other counties. Sheriff said this is determined by the number of Lincoln County inmates housed and the amount varies from month to month. He also asked what ES Sanctions were and Chief said that is the number of probation inmates held which we are reimbursed for. Mr. Giese said that the mileage for adult trips seemed high. Sheriff responded that inmates need to be picked up from various correctional institutions throughout the state, and also possibly from out of state if it is determined to be cost effective.

Committee had no further questions and a Motion was made by Zeitz, Second by Lee to approve report and place on file.

- A. **Expense Budget, Revenue Budget, and Vendor List:** Committee had no questions and a motion was made by Caylor, Second by Loka to approve and place on file. Unanimous. Carried.

- B. Recreational Officer Activity Report:** Committee had no questions and a motion was made by Caylor, Second by Zeitz to approve and place on file. Unanimous. Carried.
- C. 9-1-1 Supervisor's Report:** Committee had no questions and a motion was made by Loka, Second by Lee to approve and place on file. Unanimous. Carried.
5. **Budget Modification:** To transfer budget money to IT to pay for IT position. Motion by Caylor, Second by Loka to approve. Unanimous. Carried.
6. **Approval of E-9-1-1 Dispatcher Replacement:** Sheriff advised interview letters were sent out to the top 20 candidates and Perfex testing has been scheduled. Motion by Loka, Second by Giese to approve. Unanimous. Carried.
7. **Lexipol Update:** Sheriff explained that Lexipol manages your agency's policies and updates them bi-annually, keeping them current with changes in Federal and State laws. They signed on last week and on-line training is scheduled to take place today. Officers will be tested daily on policy and receive credit towards their annual training requirement.
8. **Courthouse Holding Cell Inspection Update:** All previously identified deficiencies have been addressed and the new ceiling clips are being installed. When installation is complete, the Jail Inspector will be scheduled for an inspection.
9. **Jail Maintenance Update:** The only item was the Kitchen Cooling update. After last week's warm weather, temperatures were maintained at a comfortable level and everything seems to be working as it should.
10. **Schedule next regular meeting date:** Next meeting was scheduled for July 11, 2012 at 7:30 a.m., Safety Building, lower level conference room.
- Mr. Zeitz asked that the topic of "DNA on Arrest" be included on next month's agenda.
11. **Adjournment:** Motion by Caylor, Second by Lee to adjourn. Meeting concluded at 0849 hours.