

LINCOLN COUNTY LAW ENFORCEMENT COMMITTEE

Wednesday, June 8, 2016 at 7:30 a.m.

Lincoln County Sheriff's Office

1104 East First Street

Merrill WI 54452

Meeting Minutes

Member's Present: All members Present

Department Heads Present: Sheriff Jaeger, Patrick Gierl, Paul Proulx Excused

Visitors: Chief Deputy Nate Walrath, David Manninen, Kari Weiland

Open Meeting:

1. **Call Meeting to Order:** Meeting called to order by Mr. Loka at 7:30 a.m.
2. **Approve Minutes of Previous Meeting:** Meeting Minutes held over for next meeting for approval.
3. **Coroner's Report:** No Report
4. Sheriff's Statistical Report: No questions on this report.
 - a. Case Summary Report: No questions on this report.
 - b. Expense Budget, Revenue Budget, Vendor List.
 - Discussion by Mr. Zeitz in regards to the Dues increase in the Special Investigation Unit Line; It was explained that Contracted Services has been added to this line for Lincoln Hills Transcription. It is expected this will be reimbursed by the State.
 - c. Recreational Officer Activity Report: No questions on this report.
 - d. 9-1-1 Supervisor's Report: No questions on this report.
 - e. Jail Census Report: No questions on this report.
 - Motion to approve Reports: Mr. Zeitz 2nd Ms. Voermans, All in Favor, Motion Carried.

Evidence Building RFP Approval & Bid Award: Maintenance Director Patrick Gierl advised there were 3 bids for this project. Motion to strike line bid for S.D Ellenbecker by Mr. Loka, due to an insufficient bid. Motion by Mr. Pike 2nd by Mr. Reichelt. All in Favor Motion Carried. J&J Lee Construction Co. awarded bid.

5. **Assistant Jail Administrator Position:** Sheriff Jaeger started discussion about adding a FTE Assistant Jail Administrator as the jail responsibilities have increased; and this has been recommended by the DOC for several years now. Ms. Voermans requested to see an employment description. No action taken.
6. **Sheriff's Office 2017 Budget Proposal:** Sheriff Jaeger gave a brief overview of the budget proposal for 2017.
 - Motion to approve and forward 2017 Budget Proposal to Finance by Mr. Zeitz 2nd by Mr. Reichelt. All in favor; Motion carried.
7. Schedule Next regular **Meeting July 13, 2016 7:30 a.m.** Lincoln County Sheriff's Office
8. **Adjournment:** Meeting adjourned at 7:47 a.m.

Minutes prepared by Chief Walrath and Kari Weiland