

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE
Wednesday, September 12, 2007 @ 7:30 am
Health & Human Services Building -Lower Level Meeting Room

MEMBERS PRESENT: Caylor, Krueger, Lee, Mittelsteadt and Plant

MEMBERS ABSENT:

VISITORS: Bob Kunkel, Doug Duchac, Kevin Schlosser, Mike Weckwerth, Becky Byer, Nancy Bergstrom, John Mulder, Cindy Kimmons, Kelly Thomsen and Don Dunphy

OPEN SESSION:

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 7:30 a.m.
2. **Approve minutes of Previous Meeting:**
Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the minutes of August 8, 2007 as presented and place on file. Motion carried – all ayes

CLOSED SESSION:

3. **Convene into Closed Session Pursuant to Sec. 19.85(1)(e) Wis. Stats. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.**
 - a. **Ambulance Contracts**

Motion made by Supervisor Caylor, seconded by Supervisor Lee to convene into Closed Session with Bob Kunkel and Nancy Bergstrom to remain for the closed session. Clerk called roll with Supervisor Caylor voting aye; Supervisor Krueger voting aye; Supervisor Lee voting aye; Supervisor Mittelsteadt and Supervisor Plant voting aye. Motion is carried - 5 ayes.

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to reconvene into Open Session. Clerk called roll with Supervisor Caylor voting aye; Supervisor Krueger voting aye; Supervisor Lee voting aye; Supervisor Mittelsteadt voting aye; and Supervisor Plant voting aye. Motion is carried – 5 ayes.

OPEN SESSION:

4. **Take any necessary action on items discussed in closed session.**
Motion made by Supervisor Caylor, seconded by Supervisor Plant to forward both contracts to the County Board Meeting in September for approval. Motion carried – all ayes.
6. **Increase in Deputy Register in Probate Hours from 36 ¼ to 40 hours per week**
John and Becky explained the pros and cons of the increase of hours Cindy Kimmons explained why it is needed. Discussion followed.

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the increase in hours for the Deputy Register in Probate hours from 36 ¼ to 40 hours per week. Motion carried – 4 ayes and 1 nay.

5. Review & Approve 2008 Budgets

a. District Attorney – Don Dunphy

Don presented and explained the budget to the Committee.

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to forward the budget to Finance.

b. Clerk of Circuit Court – Cindy Kimmons

Cindy presented and explained the budget to the Committee.

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to forward the budget to Finance

c. Victim Witness – Kelly Thomsen

Kelly presented and explained her budget to the Committee.

Motion made by Supervisor Caylor, seconded by Supervisor Plant to forward the budget to Finance.

Supervisor Caylor left at 8:50 a.m.

d. Family Court Commissioner – Becky Byer

Becky presented and explained her budget to the Committee.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Plant to forward the budget to Finance.

e. Probate/Circuit Court – Becky Byer

Becky presented and explained the budget to the Committee.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Lee to forward the budget to Finance.

f. EMS – Bob Kunkel

Bob presented and explained the budget to the Committee.

Motion made by Supervisor Krueger, seconded by Supervisor Plant forward the budget to Finance.

7. Tomahawk Report – Doug Duchac

Doug distributed the monthly run report and the expense report as of August 31, 2007. There were 71 billable runs with billing charges of \$54,706.00 for August, 2007. Doug spoke on the Fall Ride and staffing needs.

Motion made by Supervisor Lee, seconded by Supervisor Mittelsteadt to approve the Tomahawk Report and place it on file. Motion is carried – all ayes

8. Merrill Report – Mike Weckwerth

Mike Weckwerth distributed the monthly run report and the expense report as of August 31, 2007. There were 126 billable runs with billing charges of \$101,268.00 for August, 2007. Medic 1 was repainted. There is a problem with an oil leak on Medic 1. There is a seminar in Wisconsin Dells for ambulance providers. Two used cots might be sold. A \$2,500 grant was received from Park City Credit Union for paramedic service.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Krueger to approve the Merrill Report and place on file. Motion is carried – all ayes.

9. Clerk's Report –

Clerk distributed the monthly charge report, write-offs and budget report.

Motion made by Supervisor Plant, seconded by Supervisor Krueger to approve the Clerk's report, write-off list and vouchers and place on file. Motion carried – all ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$101,268.00	\$57,184.30	
TOMAHAWK	\$ 54,706.00	\$29,576.26	
	\$155,974.00	\$86,760.56	\$11,586.49

EMS WRITE-OFFS for August, 2007 were:

<u>Collection</u>	<u>Indigent</u>	<u>Deceased</u>	<u>Ins. w/o</u>	<u>Trip w/o</u>	<u>No Address</u>
\$4,423.00	\$845.00	\$450.91	\$12.70	\$4,484.88	\$1,370.00
<u>TOTAL:</u>					
\$11,586.49					

10. Public Comment - None

11. Review of Vouchers

The Committee reviewed vouchers from the Clerk of Court and placed on file.

12. Set Next Meeting Date – Monday, October 15, 2007 @ 8:30 a.m.

13. Adjourn

Motion made by Supervisor Krueger, seconded by Supervisor Lee to adjourn the meeting at 9:31 a.m.