

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE
Wednesday, December 12, 2007 @ 8:30 am
Courthouse Lower Level Meeting Room

MEMBERS PRESENT: Caylor, Krueger, Lee, Mittelsteadt and Plant

MEMBERS ABSENT:

VISITORS: Bob Kunkel, Doug Duchac, Bob Odegard, Glenn Hartley, Becky Byer, Jay Tlusty, and Cindy Kimmons

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:30 a.m.

2. **Approve minutes of Previous Meeting:**
 Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the minutes of November 14, 2007 as presented and place on file. Motion carried – all ayes

3. **Video Conference**
 Discussion was held at the Law Enforcement Committee meeting this morning.

4. **Status of the Contract with the Family Court Commissioner**
 Discussion was held and the Judges do not think that anyone will do it for the price the County wants to pay. Becky explained what is going on. Judge Hartley explained what the job duties are. The contract is up on January 1, 2008.
 Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to pay this position as we did in 2007 and forward this recommendation to the Finance & Insurance Committee for their January 4, 2008 meeting at 7:30 a.m. Motion carried unanimously.

5. **Tomahawk Report – Doug Duchac**
 Doug distributed the monthly run report and the expense report as of November 30, 2007. There were 66 billable runs with billing charges of \$50,906.00 for November, 2007. Recertification for the EMT and Paramedics will be in January and February, 2008.
 Motion made by Supervisor Krueger, seconded by Supervisor Caylor to approve the Tomahawk Report and place it on file. Motion is carried – all ayes

6. **Merrill Report – Bob Odegard**
 Bob Odegard distributed the monthly run report and the expense report as of November 30, 2007. There were 139 billable runs with billing charges of \$116,660.00 for November, 2007. The new ambulance came in last week.
 Motion made by Supervisor Lee, seconded by Supervisor Mittelsteadt to approve the Merrill Report and place on file. Motion is carried – all ayes.

7. **Clerk’s Report –**
 Clerk distributed the monthly charge report, write-offs and budget report.
 Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the Clerk’s report, write-off list and budget reports and place on file. Motion carried – all ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$ 116,660.00	\$51,636.25	
TOMAHAWK	\$ 50,906.00	\$26,545.42	
	\$ 167,566.00	\$78,181.67	\$15,776.84

EMS WRITE-OFFS for December, 2007 were:

<u>Collection</u>	<u>Indigent</u>	<u>V.A. Write-off</u>	<u>Sheriff:</u>	<u>TOTAL:</u>
\$13,797.10	\$241.34	\$726.02	\$1,012.38	\$15,776.84

8. Nokomis Contract

Clerk stated this is the annual contract renewal and it increased from \$16,496.00 to \$16,991.00, which is a 3 % increase.

Motion made by Supervisor Caylor, seconded by Supervisor Plant to approve and forward to Corporation Counsel. Bob and Doug will check on the five-year average. If Town of Nokomis wants to meet with the Committee, we will meet with them. Motion carried – all ayes.

9. Loaded Mileage Rate

Discussion was held on the loaded mileage rate.

Motion made by Supervisor Krueger, seconded by Supervisor Caylor to raise the mileage rate to \$10.50 from \$10.00 per loaded miles.

10. Staffing Update – Clerk of Courts Office

Cindy updated the Committee and also thanked them.

11. Public Comment - None

12. Review of Year-to-Date Budgets

The Committee reviewed the year-to-date budgets for the Circuit Court, Family Court Commissioner and the Clerk of Court.

Motion made by Supervisor Caylor, seconded by Supervisor Plant to approve the Circuit Court and Family Court Commissioner Budgets and to place on file.

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to approve the Clerk of Court's budget and to place on File.

13. Set Next Meeting Date – January 9, 2007 @ 8:30 a.m. in the Courthouse Basement Conference Room

14. Adjourn

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to adjourn at 8:58 a.m. Motion carried – all ayes.