

LINCOLN COUNTY EMS/JUDICIAL COMMITTEE
Wednesday, February 13, 2008 @ 8:30 am
Land Resource Center Meeting Room

MEMBERS PRESENT: Caylor, Lee, and Mittelsteadt

MEMBERS EXCUSED: Krueger and Plant

VISITORS: Bob Kunkel, Don Dunphy, Doug Duchac, and Bob Odegard

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:43 a.m.
2. **Approve minutes of Previous Meeting:**

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to approve the minutes of January 9, 2008 as presented and place on file. Motion carried – 3 ayes
3. **Carryover Request – D.A. Office**

Don Dunphy explained the carryover request. The money will be used for staff to work 40 hours or for temporary help. Discussion followed.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to forward to the Finance Committee. Motion carried – 3 ayes.
4. **2007 Budget Modifications**
 - a. **District Attorney/2007 Year to Date Budget Report**

Don Dunphy explained the budget modification.

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the budget modification and to place year to date budget report on file. Motion carried – 3 ayes.
 - b. **Circuit Court/2007 Year to Date Budget Report**

Bob distributed memo from Becky Byer explaining budget modification and the report.

Motion made by Supervisor Lee, seconded by Supervisor Caylor to approve budget modification and place the year to date budget report on file. Motion carried – 3 ayes.
5. **Tomahawk Report – Doug Duchac**

Doug Duchac distributed the monthly run report and the expense report as of January 31, 2008. There were 61 billable runs with billing charges of \$49,916.00 for January, 2008. They are in the middle of refresher classes for EMT and Paramedics.

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the Tomahawk Report and place it on file. Motion is carried – 3 ayes
6. **Merrill Report – Bob Odegard**

Bob Odegard distributed the 2007 yearly report, monthly run report and the expense report for January 31, 2008. There were 126 billable runs with billing charges of \$109,646.00.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to approve the Merrill Report and place on file. Motion is carried – 3 ayes.
7. **Clerk's Report –**

Clerk explained monthly charges report and write-off list. Clerk informed the committee that Medicare has implemented that we have signatures on file before we bill them. The two providers and our office are working on this.

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Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to approve the Clerk's report, write-off list and budget reports and place on file. Motion carried – 3 ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$109,646.00	\$52,806.43	
TOMAHAWK	\$ 49,916.00	\$26,131.40	
	\$159,562.00	\$78,937.83	\$11,539.98

EMS WRITE-OFFS for February, 2008 were:

<u>Collection</u>	<u>Indigent</u>	<u>TRIP</u>	<u>Deceased</u>	<u>No Address</u>	<u>TOTAL:</u>
\$5,795.00	\$425.99	\$3,404.37	\$1,199.62	\$715.00	\$11,539.98

8. Public Comment - NONE

9. Review of Year-to-Date Budgets

The Committee reviewed the year-to-date budgets for the Victim Witness and the Clerk of Court.

Motion made by Supervisor Lee, seconded by Supervisor Caylor to place on file.

10. Set Next Meeting Date March 19, 2008 @ 8:30 a.m. in the Courthouse Basement Conference Room

10. Adjourn

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to adjourn at 9:04 a.m. Motion carried – all ayes.