

**LINCOLN COUNTY EMS/JUDICIAL COMMITTEE**  
**Wednesday, March 19, 2008 @ 8:30 am**  
**Lincoln County Courthouse Basement Meeting Room**

**MEMBERS PRESENT:** Caylor, Krueger, Lee, Mittelsteadt and Plant

**MEMBERS EXCUSED:**

**VISITORS:** Bob Kunkel, Doug Duchac, Bob Odegard, Becky Byer and Cindy Kimmons

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:30 a.m.
2. **Approve minutes of Previous Meeting:**

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the minutes of February 13, 2008 as presented and place on file. Motion carried – 5 ayes
3. **Contingency Fund Request – Family Court Commissioner**

Becky Byer explained this contingency fund request. It is for 2007 budget for the amount of \$4,146.33.

Motion made by Supervisor Lee, seconded by Supervisor Krueger to forward to the Finance Committee. Motion carried – 5 ayes.
4. **YTD Budget Reports – Circuit Court and Family Court Commissioner**

Becky Byer explained the budget reports for Circuit Court and the Family Court Commissioner.

Motion made by Supervisor Caylor, seconded by Supervisor Plant to approve the budget reports and place on file. Motion carried – 5 ayes.
5. **Status of Family Court Commissioner**

No action was taken on this agenda item.
6. **Circuit Court Contingency Fund Request – Speaker Phone Systems for Courtroom**

Becky explained the speaker phone system. The new speaker phone system will work with the new phone system that will be installed with the remodeling.

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to refer this to the Building Committee. Motion carried – 5 ayes.
7. **2007 Budget Modifications**

Cindy explained the 2007 budget modification for the Clerk of Court's Office.

Motion made by Supervisor Lee, seconded by Supervisor Mittelsteadt to support and forward to the Finance Department. Motion carried – 5 ayes.
8. **Tomahawk Report – Doug Duchac**

Doug Duchac distributed the monthly run report and the expense report as February 29, 2008. There were 57 billable runs with billing charges of \$49,087.50 for February, 2008. The training should be done within this quarter.

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to approve the Tomahawk Report and place it on file. Motion is carried – 5 ayes
9. **Merrill Report – Bob Odegard**

Bob Odegard distributed the monthly run report and the expense report for February 29, 2008. There were 150 billable runs with billing charges of \$132,652.50. Out of Town transfers

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are high and we should look into if we want to continue doing out of town transfers. Discussion was held on a laptop computer for transfers and we will check into this. Medic 3 needed a new transmission at a cost of \$3,375.53, so the maintenance budget might be short this year.

Motion made by Supervisor Caylor, seconded by Supervisor Lee to approve the Merrill Report and place on file. Motion is carried – 5 ayes.

**10. Clerk’s Report –**

Clerk explained monthly charges report and write-off list. Clerk told the Committee that he will be requesting that the paper and envelope ordering be removed from his office with the Finance and Insurance Committee. The Veterans Service Officer is working with us on some claims for a Veteran. We will be calling the Wisconsin Insurance Commissioner regarding some claims with Blue Cross Blue Shield.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to approve the Clerk’s report, write-off list and budget reports and place on file. Motion carried – 5 ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$132,652.50	\$45,018.50	
TOMAHAWK	\$ 49,087.50	\$30,252.78	
	\$181,740.00	\$75,271.28	\$12,972.94

**EMS WRITE-OFFS for March, 2008 were:**

<u>Collection</u>	<u>V.S. W/O</u>	<u>Ins. W/O</u>	<u>Indigent</u>	<u>TOTAL:</u>
\$12,038.60	\$430.79	\$71.64	\$431.91	\$12,972.94

**11. Budget Modification – EMS**

Bob explained the 2007 budget modification for the EMS.

Motion made by Supervisor Plant, seconded by Supervisor Krueger to approve and forward to the Finance Department. Motion carried – 5 ayes.

**12. Public Comment - None**

**13. Review of Year-to-Date Budgets**

The Committee reviewed the year-to-date budget for the Clerk of Court. The budget will be placed on filed.

**14. Set Next Meeting Date** April 9, 2008 @ 9:15 a.m. in the Courthouse Basement Conference Room

**15. Adjourn**

Motion made by Supervisor Krueger, seconded by Supervisor Lee to adjourn at 9:07 a.m. Motion carried – all ayes.