

**LINCOLN COUNTY EMS/JUDICIAL COMMITTEE**  
**Tuesday, May 13, 2008 @ 8:00 am**  
**Sacred Heart Hospital – Spruce Room - Tomahawk**

**MEMBERS PRESENT:** Caylor, Krueger, Lee, Mittelsteadt and Plant

**MEMBERS EXCUSED:**

**VISITORS:** Bob Kunkel, Doug Duchac, Bob Odegard, and John Mulder

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:00 a.m.
2. **Approve minutes of Previous Meeting:**  
Motion made by Supervisor Krueger, seconded by Supervisor Mittelsteadt to approve the minutes of April 10, 2008 as presented and place on file. Motion carried – 5 ayes
3. **YTD Budget Reports – Circuit Court and Family Court Commissioner**  
The Year-to Date Budget Reports for the Circuit Court and Family Court Commissioner were reviewed.  
Motion made by Supervisor Caylor, seconded by Supervisor Plant to approve the Budget reports and place on file. Motion carried – 5 ayes.
4. **Status of Deputy Register in Probate/Clerk of Juvenile Position**  
Bob distributed the letters from Becky that address this issue and the evaluation for this position. John Mulder spoke on why and how it got into the Union. No action was taken.
5. **Letter from Deputy Register in Probate/Clerk of Juvenile**  
This letter was sent to the members of the Committee from the Deputy Register in Probate/Clerk of Juvenile. No action taken.

**CLOSED SESSION:**

6. **Convene into Closed Session Pursuant to Sec. 19.85(1)(c) Wis. Stats. Considering employment, promotion, compensation, or performance evaluation data of any public employee**
  - a. **Performance Evaluation – Deputy Register in Probate/Clerk of Juvenile Position**  
There was no closed session held on this item.
7. **Take any necessary action on items discussed in closed session.** No action taken.
8. **Tomahawk Report – Doug Duchac**  
Doug Duchac distributed the monthly run report and the expense report as April 30, 2008. There were 76 billable runs with billing charges of \$64,477.23 for April, 2008.  
Motion made by Supervisor Caylor, seconded by Supervisor Lee to approve the Tomahawk Report and place it on file. Motion is carried – 5 ayes
9. **Merrill Report – Bob Odegard**  
The report was included in the packet sent to Committee members which included the monthly run report and the expense report for April 30, 2008. There were 113 billable runs with billing charges of \$95,942.50. The prices to fill oxygen tanks were lowered from \$15.73 to \$3.75 on small tanks and from \$34.65 to \$8.48 for large tanks. No surcharge for deliveries. Two old cots were sold for \$850.00 each. The money was put into the Act 102 account.

**EMS/Judicial Committee Meeting**  
**May 13, 2008 Page 2 of 2**

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the Merrill Report and place on file. Motion is carried – 5 ayes.

**10. Clerk’s Report –**

Clerk explained the monthly charges and write-off list. On the write-off list the 9<sup>th</sup> one from bottom should read call # 08M0096. The Clerk thanked the Veteran’s Service Office for the help they gave us on some long over due ambulance bills that the V.A. was ignoring.

Motion made by Supervisor Krueger, seconded by Supervisor Plant to approve the Clerk’s report, write-off list and budget reports and place on file. Motion carried – 5 ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$95,942.50	\$65,503.55	
TOMAHAWK	\$64,477.23	\$31,799.10	
	\$160,419.73	\$97,302.65	\$20,743.96

EMS WRITE-OFFS for May, 2008 were:

<u>Collection</u>	<u>Indigent</u>	<u>V.A. W/O</u>	<u>Ins. W/O</u>	<u>Trip W/O</u>	<u>Deceased</u>
\$2,953.14	\$4,435.00	\$6,468.45	\$16.51	\$3,702.24	\$1,078.72
<u>No Address</u>	<u>Sheriff Dept.</u>	<u>Total:</u>			
\$1,528.00	\$561.90	\$20,743.96			

**11. Appointments to Justice Service Group**

R. Wayne Plant and Ron Krueger were appointed by Chair Lee.

Motion made by Supervisor Caylor, seconded by Supervisor Lee to approve the appointments of R. Wayne Plant and Ron Krueger to serve on the Justice Service Group. Motion carried – 5 ayes.

**12. Public Comment – None**

**13. Review of Year-to-Date Budgets -**

Clerk of Courts, District Attorney and Victim Witness Year-to-Date Budgets were reviewed and placed on file.

**14. Set Next Meeting Date -**Wednesday, June 11, 2008 @ 8:30 a.m. at the Courthouse Basement Conference Room.

**15. Adjourn**

Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to adjourn at 8:31 a.m. Motion carried – all ayes.