

**LINCOLN COUNTY EMS/JUDICIAL COMMITTEE**  
**Wednesday, August 13, 2008 @ 8:30 a.m.**  
**Courthouse Basement Conference Room - Merrill**

**MEMBERS PRESENT:** Caylor, Krueger, Lee, Mittelsteadt and Plant

**MEMBERS EXCUSED:**

**VISITORS:** Bob Kunkel, Doug Duchac, Kevin Schlosser, and Bob Odegard

**1. Call Meeting to Order:** Chair Lee called the meeting to order at 8:30 a.m.

**2. Approve minutes of Previous Meeting:**

Motion made by Supervisor Krueger, seconded by Supervisor Plant to approve the minutes of July 9, 2008 as presented and place on file. Motion carried – 5 ayes

**3. Replacement of employee – District Attorney’s Office**

This was approved at the Administrative & Legislative Committee meeting held on August 4, 2008, pending the approval of Law Enforcement/EMS/Judicial Committee.

Motion made by Supervisor Caylor, seconded by Supervisor Lee to approve the request for the replacement of an employee in the District Attorney’s Office. Motion carried – all ayes.

**4. PPO Providers’ Request – Mike Lawless**

Layover until next month’s meeting. Mr. Lawless was unable to attend this meeting.

**5. Budgets**

**a. Victim Witness**

**b. Clerk of Court**

**c. EMS –** Bob suggested that a cost analysis be done on transfers.

Motion made by Supervisor Caylor seconded by Supervisor Mittelsteadt to forward all three budgets through the process. Motion carried – 5 ayes.

**6. Tomahawk Report – Doug Duchac**

Doug Duchac distributed the monthly run report and the expense report as of July 31, 2008. There were 85 billable runs with billing charges of \$72,280.50 for July, 2008.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Krueger to approve the Tomahawk Report and place it on file. Motion is carried – 5 ayes

**7. Merrill Report – Bob Odegard**

The report was included in the packet sent to Committee members that included the monthly run report as of July 31, 2008. There were 124 billable runs with billing charges of \$105,683.00. There were 32 transfers. They sold two used cots and bought a printer for the ambulance runs with the money from the sale.

Motion made by Supervisor Caylor, seconded by Supervisor Lee to approve the Merrill Report and place on file. Motion is carried – 5 ayes.

**8. Clerk’s Report –**

Clerk explained the monthly charges and write-off list.

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to approve the Clerk’s report, write-off list and budget reports and place on file. Motion carried – 5 ayes.

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	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$105,683.00	\$58,949.71	
TOMAHAWK	\$ 72,280.50	\$25,898.23	
	\$177,963.50	\$84,847.94	\$14,686.56

EMS WRITE-OFFS for July, 2008 were:

<u>Collection</u>	<u>Indigent</u>	<u>Deceased</u>	<u>M.A. Uncoll.</u>	<u>TOTAL</u>
\$11,362.65	\$1,148.58	\$1,960.15	\$215.18	\$14,686.56

**9. Public Comment – None**

**10. Review of Year-to-Date Budgets**

The Committee reviewed the Clerk of Court's, Family Court Commissioner's and the Circuit Court's budgets and they will be placed on file. Motion made by Supervisor Plant, seconded by Supervisor Mittelsteadt to accept the budgets and place on file. Motion carried all ayes.

**11. Set Next Meeting Date -Wednesday, September 10, 2008 @ 8:30 a.m. at the Courthouse Basement Conference Room.**

**12. Adjourn**

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to adjourn. The meeting adjourned at 8:48 a.m. Motion carried – all ayes.