

**LINCOLN COUNTY EMS/JUDICIAL COMMITTEE**  
**Wednesday, October 8, 2008 @ 8:30 a.m.**  
**Lincoln County Service Center - Conference Room #248**

**MEMBERS PRESENT:** Caylor, Krueger, Lee, Mittelsteadt and Plant

**MEMBERS EXCUSED:**

**VISITORS:** Becky Byer, Cindy Kimmons, R.H. Lussow, Don Dunphy, Bob Odegard, Kevin Schlosser, Doug Duchac, John Mulder, Nancy Bergstrom, Patti Malm, and Bob Kunkel,

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:30 a.m.
2. **Approve minutes of Previous Meeting:**  
Motion made by Krueger, seconded by Supervisor Caylor to approve the minutes of September 10, 2008 as presented and place on file. Motion carried – all ayes.

Patti Malm introduced herself to the Committee and stated that she is the Probation and Parole Supervisor for Lincoln and Langlade Counties.

**3. Additional Staff – District Attorney’s Office**

Don explained what he is asking for. The request was denied by the Personnel Committee. The Clerk of Court received 2 cash bonds for \$35,000. He would like to use the cash for a Limited Term Employee. Discussion was held. The Committee stated that more information is needed.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Plant to layover this request until next month so we can receive more information. Motion carried – all ayes.

**4. Request for New Position – Clerk of Court’s/Probate**

Cindy Kimmons and Becky Byer were here to explain. John Mulder, Administrative Coordinator, also explained the position.

Motion made by Supervisor Caylor, seconded by supervisor Krueger to approve the position as project position. Motion carried – all ayes.

**CLOSED SESSION:**

5. **Convene into Closed Session Pursuant to Sec. 19.85(1)(e) Wis. Stats. Conducting other specified public business whenever competitive or bargaining reasons require a closed session**
  - a. **Provider Negotiations**

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to convene into Closed Session with Supervisor Lussow, Nancy Bergstrom, John Mulder and Bob Kunkel to remain in the Closed Session. Motion carried – all ayes.

**OPEN SESSION:**

6. **Take any necessary action on items discussed in closed session.**

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to re-convene into Open Session. Motion carried – all ayes.

No action was taken.

**7. Mike Lawless Request**

Mr. Lawless would like a letter stating what the Committee will be doing on his last month's request.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to let Mr. Lawless know that we will continue doing business as we are already doing.

**8. Tomahawk Report – Doug Duchac**

Doug Duchac distributed the monthly run report and the expense report as of September 30, 2008. There were 49 billable runs with billing charges of \$39,124.00 for September, 2008.

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to approve the Tomahawk Report and place it on file. Motion is carried – all ayes

**9. Merrill Report – Bob Odegard**

The report was included in the packet sent to Committee members that included the monthly run report and the expense report as of September 30, 2008. There were 138 billable runs with billing charges of \$118,575.50.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to approve the Merrill Report and place on file. Motion is carried – all ayes.

**10. Authorize to Repair Ambulance**

Medic 3 is rusting and out of warranty. K.B. Body gave an estimate of \$3,965.00. The Committee would like two new estimates.

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to approve any estimate up to \$3,965.00. Motion carried – all ayes.

**11. Clerk's Report –**

Clerk explained the monthly charges and write-off list.

Motion made by Supervisor Lee, seconded by Supervisor Krueger to approve the Clerk's report, write-off list and budget reports and place on file. Motion carried – all ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$118,575.50	\$62,159.78	
TOMAHAWK	\$ 39,124.00	\$33,819.71	
	\$157,699.50	\$95,979.49	\$18,190.25

EMS WRITE-OFFS for September, 2008 were:

<u>Collection</u>	<u>Indigent</u>	<u>V.A. W/O</u>	<u>Ins. W/O</u>	<u>Hospital W/O</u>	<u>Deceased</u>
\$9,994.57	\$998.00	\$3,464.39	\$567.45	\$699.90	\$973.04
<u>No Address</u>	<u>Sheriff Dept.</u>	<u>TOTAL:</u>			
\$931.00	\$561.90	\$18, 190.25			

**12. Cost Analysis for Transfers**

Clerk explained. Doug Duchac and Bob Odegard stated that the EMT get 2 hours of paid when they get called in plus time worked and their wages should be included.

**EMS/Judicial Committee Meeting**  
**October 8, 2008 Page 3 of 3**

**13. Public Comment** – Bob Lussow stated that all departments that purchase vehicles on a time line should keep them longer because of the rough economic times.

**14. Review of Year-to-Date Budgets –**

The following Departments' Budgets were reviewed: Circuit Court/Probate, Clerk of Circuit Court, District Attorney, Victim Witness and the Family Court Commissioner.

Motion made by Supervisor Caylor, seconded by Supervisor Plant to place all of file. Motion carried – all ayes.

**15. Set Next Meeting Date** -Wednesday, November 19, 2008 @ 8:30 a.m. – Lincoln County Service Center – Conference Room #248.

**16. Adjourn**

Motion made by Supervisor Caylor, seconded by Supervisor Krueger to adjourn. The meeting adjourned at 10:15 a.m. Motion carried – all ayes.