

**LINCOLN COUNTY EMS/JUDICIAL COMMITTEE**  
**Wednesday, January 14, 2009 @ 8:30 a.m.**  
**Lincoln County Service Center - Conference Room #248**

**MEMBERS PRESENT:** Anderson, Caylor, Krueger, and Mittelsteadt

**MEMBERS EXCUSED:** Lee

**VISITORS:** Bob Kunkel, Becky Byer, Doug Duchac, RH Lussow, Bob Odegard, and Abigail Bostwick

1. **Call Meeting to Order:** Vice-Chair Krueger called the meeting to order at 8:30 a.m.
2. **Approve minutes of Previous Meeting:** Motion made by Caylor, seconded by Supervisor Mittelsteadt to approve the minutes of December 10, 2008 as presented and place on file. Motion carried – all ayes.
3. **Review Deputy Register in Probate Position/Approve filling vacancy:** Becky Byer explained the position, requesting to refill the position without changes. Motion made by Caylor, seconded by Supervisor Anderson to approve and forward to Administrative & Legislative Committee. Motion carried – all ayes.
4. **Tomahawk Report – Doug Duchac:** The monthly run report and expense report were in the packet the Committee received. There were 73 billable runs with billing charges of \$58,575.00 for December, 2008. Half of the Paramedics will be doing the refresher classes in January and February. Will be requesting to bid for new ambulance on next month agenda. Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the Tomahawk Report and place it on file. Motion is carried – all ayes
5. **Merrill Report – Bob Odegard:** The monthly run report was included in the packet the Committee received. No expense report yet for December. There were 151 billable runs with billing charges of \$132,870.50. Discussion was held on transfers. Medic 2 needs new tires. Laptop computers for transfers will be on next month’s agenda Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to approve the Merrill Report and place on file. Motion is carried – all ayes.
6. **Clerk’s Report –** Clerk explained the monthly charges and write-off list. He told the Committee that he will be using two collection agencies. Both of them are charging 21% of the amount collected. Motion made by Supervisor Mittelsteadt, seconded by Supervisor Caylor to approve the Clerk’s report, write-off list and budget reports and place on file. Motion carried – all ayes.

	<u>CHARGES</u>	<u>COLLECTIONS</u>	<u>WRITE-OFFS</u>
MERRILL	\$132,870.50	\$62,170.60	
TOMAHAWK	\$ 58,575.00	\$33,147.40	
	\$191,445.50	\$95,318.00	\$20,304.49

**EMS WRITE-OFFS for December, 2008 were:**

<u>Collection</u>	<u>Indigent</u>	<u>Deceased</u>	<u>No Address</u>	<u>Ins. w/o</u>	<u>TOTAL</u>
\$16,722.80	\$2,274.50	\$1,223.00	\$77.60	\$6.59	\$20,304.49

- 7. Long Distance Transfers Policy:** Bob explained. Discussion was held on the mileage distance transfers should be. Motion by Supervisor Anderson, seconded by Supervisor Caylor to approve the long transfer with amendment change 100 miles to 75 miles from County boundary lines. Motion carried all ayes. Chief Odegard to tell the hospital about the Long Distance Transfer Policy.
- 8. Public Comments:** None
- 9. Review YTD Budget Reports:** The year-to-date budgets for Clerk of Court, District Attorney, Victim Witness, Circuit Court and Family Court Commissioner were reviewed and placed on file.
- 10. Set Next Meeting Date -**Wednesday, February 11, 2009 @ 8:30 a.m. – Lincoln County Service Center – Conference Room #248.
- 11. Adjourn:** Motion made by Supervisor Caylor, seconded by Supervisor Mittelsteadt to adjourn. Meeting adjourned at 9:13 a.m.