

**Lincoln County Forestry, Land and Parks Committee
Minutes of Monday, September 10, 2012 @ 9:00 A.M.
Lincoln County Service Center Conference Room 107
801 N. Sales St., Suite 106, Merrill, WI 54452 **715-539-1034**

Members Present: Graham Rankin, David Fox, John Bailey, Donald Nelson and Carl Vander Sanden

Visitors: Bill Groth, Kevin Kleinschmidt, Sherrie Zortman

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Monday, September 10, 2012 in Conference Room 107, Lincoln County Service Center. The meeting was called to order by Chair Graham Rankin at 9:00 a.m.
2. Approve minutes of August 13, 2012 meeting. Motion by Nelson, second by Vander Sanden to approve minutes of August 13, 2012 meeting as printed. All ayes. Motion carried.
3. Review year to date budget report. The Committee reviewed year to date budget report and placed on file.
4. Comments from members of the public or invited guests. No comments.
5. Open and award any land sale bids. No bids were received.
6. Tax delinquent parcels. Discussion was held regarding proper procedures to be followed when taking and selling tax delinquent parcels. One of the properties taken last month has occupants. If taxes owed are not paid by Oct.1, the eviction process will begin.
7. Approve direct timber sale in Section 4-T32N-R5E. Kevin advised that the County owns a 100 foot strip of land along an old grade within a privately owned 40 acre parcel, and requested approval of direct timber sale of this strip of land to Graap Logging. Motion by Bailey, second by Vander Sanden to approve direct timber sale in Section 4-T32N-R5E to Graap Logging. All ayes. Motion carried.
8. Department operations report. Kevin prepared and distributed a report of department operations for the Committee as requested. Discussion followed. Kevin will make a few revisions and present to Committee at a later date.
9. Annual Work Plan. Kevin presented and explained the Annual Work Plan. Motion by Bailey, second by Nelson to approve 2013 Annual Work Plan as presented, and forward for approval to County Board of Supervisors. All ayes. Motion carried.
10. Budget modification. Kevin explained budget modification regarding 2011-12 summer ATV maintenance. Motion by Bailey, second by Vander Sanden to approve budget modification. All ayes. Motion carried.
11. Closed Session. Convene into closed session pursuant to §19.85 (1) (c). Review job performance of the County Forest Administrator. Kevin advised that the County Administrator has not completed his evaluation and suggested it be put on hold until next month so review may be done all at once. Motion by Bailey, second by Vander Sanden to layover the job performance review of the County Forest Administrator until next month. All ayes. Motion carried.
13. WDNR Report – Bill Groth. Bill Groth reported on marking timber sales in the county.

14. Review Administrator's written report. Kevin reported that the northern portion of Camp. Ave and Armstrong Creek Road are now signed as an ATV route. Also, vandalism to the Forestry Department's tractor occurred on Hwy B over the holiday weekend, and final payment was received for the two tax deed parcels sold in August. Discussion was held regarding Tug Lake. A copy of the Recreation Officer's report was distributed. The Administrator's written report was reviewed and placed on file.

15. Close timber sales.

T029-06	Bruce Broeking	Close and refund cash bond
T006-10	Futurewood Corp.	Close and return Irrevocable Letter of Credit
T014-10	Futurewood Corp.	Close and return Irrevocable Letter of Credit
C001-11	Futurewood Corp.	Close and return Irrevocable Letter of Credit
T022-09	Graap Logging	Close and return Irrevocable Letter of Credit

Motion by Bailey, second by Vander Sanden to close sales per Kevin's recommendation. All ayes. Motion carried.

16. Set next meeting date. The next Forestry, Land & Parks Committee Meetings are set as follows:
Monday, October 8, 2012 at 9:00 a.m., LCSC, Conference Room 107
Monday, November 12, 2012 at 9:00 a.m., LCSC, Conference Room 107

17. Adjourn meeting. Motion by Nelson, second by Rankin to adjourn at 10:25 a.m. All ayes. Motion carried.