

**Lincoln County Forestry, Land and Parks Committee
Minutes of Tuesday, November 4, 2008 @ 8:00 A.M.
Lincoln County Service Center, Conference Room 158**

Members Present: Graham Rankin, Richard Berndt, David Fox and Carl Short

Members Absent: Richard Eisenman, excused

Visitors: Bill Groth, Kevin Kleinschmidt, Sherrie Zortman

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Tuesday, November 4, 2008 in Conference Room 158, Lincoln County Service Center. The meeting was called to order at 8:00 a.m. by Chairman Graham Rankin. Richard Eisenman was excused.

2. Approve minutes of October 7, 2008 meeting. Motion by Berndt, second by Rankin to approve minutes of October 7, 2008 meeting as printed. All ayes. Motion carried.

David Fox arrived at 8:01 a.m.

3. Review year to date budget report. Kevin reported that the Highway 51 snowmobile trail project is complete and the grant will be closed out. The Committee reviewed year to date budget report and placed on file.

4. Comments from members of the public or invited guests. No comments.

5. Authorize advertising for quotes for hydraulic study on Harrison Dam. Kevin requested authorization to advertise for quotes to have a hydraulic study performed so that a hazard rating could be secured for the Harrison Dam. Discussion followed. Motion by Fox, second by Berndt to authorize advertising for quotes for hydraulic study on Harrison Dam. All ayes. Motion carried.

6. Approval of job shadow. Kevin informed the Committee that a high school student interested in forestry requested to job shadow a forester for a day. Corporation Counsel developed a release form to be used for this purpose. Discussion followed. Motion by Rankin, second by Short to approve the job shadow request and approve any future job shadow requests that may arise reporting such occasions to the Forestry Committee. All ayes. Motion carried.

7. WCFA Annual Meeting – November 7, 2008. Kevin reminded the Committee about the WCFA Annual Meeting. Graham and David plan on attending.

8. Fall Timber Sale – December 10, 2008. Prospectuses have been mailed and timber sale maps are available.

9. Closed Session.

Motion by Berndt, second by Short to convene into closed session authorizing Kevin Kleinschmidt to remain for closed session pursuant to §19.85 (1) (c). Evaluate County Forest Administrator.

Roll call vote taken. Rankin-aye, Berndt-aye, Fox-aye, Short-aye. Motion carried 4-0.

Motion by Berndt, second by Fox to reconvene into open session. Roll call vote taken. Rankin-aye, Berndt-aye, Fox-aye, Short-aye. Motion carried 4-0.

10. Open Session.

Take any necessary action on items discussed during closed session.

Motion by Berndt, second by Fox to approve a favorable evaluation for Kevin Kleinschmidt, Forestry Administrator, authorizing movement to Step 4, Grade 16. All ayes. Motion carried.

11. WDNR Report – Bill Groth. Bill Groth, Forestry Liaison, reported that DNR Time Standards were recalculated for the next 5 years. A minimum of 1,751 hours by DNR staff will be spent working on the County Forest. Mike Sohasky's vacant position will not be filled in the near future due to a hiring freeze. CWD testing is underway.

12. Review Administrator's written report. Kevin showed the Annex to a prospective buyer on Monday, November 3rd. Kevin also reported that garlic mustard was found on Turtle Lake Road and has notified 2 private landowners that it is on their property also. The Forestry and Highway Departments are working together to devise a plan to build cost saving efficiencies between both departments. Kevin will attend the Law Enforcement Committee Meeting November 19th to support the Recreation Officer position if the item is on the agenda. Discussion followed. The Administrator's written report was reviewed and placed on file.

13. Close timber sales.

T020-07	Pichler Timber & Land	Close (cancelled & assigned to Futurewood-T016-08)
T016-08	Futurewood Corporation	Close
T032-07	Rick Graap	Close and return Irrevocable Letter of Credit

Motion by Short, second by Berndt to close sales per Kevin's recommendation. All ayes. Motion carried.

14. Set next meeting dates. The next Forestry, Land and Parks Committee meeting dates are set as follows:
Wednesday, December 10, 2008 at 9:00 a.m. with Timber Sale bid opening starting at 10:00 a.m. in Conference Room 156
Tuesday, January 6, 2009 at 8:00 a.m. in Conference Room 158

15. Adjourn meeting. Motion by Rankin, second by Short to adjourn meeting at 9:00 a.m. All ayes. Motion carried.