Lincoln County Highway Committee
Minutes of Thursday, August 4, 2011 – 7:30 a.m.
Tomahawk City Hall

Members Present: Bob Lee, Richard Berndt, John Bailey, Graham Rankin, and Arlene Meyer
Visitors: Jerry Jagmin, Jason Lemmer, Mike VanDeWeerd and Heather Marheine

1. **Call Meeting to Order:**
   Meeting was called to order at 7:32 a.m. by Chair Bob Lee.
2. **Approve Minutes of Previous Meeting(s)** – Motion by Meyer, seconded by Berndt to approve July 2011 meeting. All ayes. Motion carried.
3. **Set Future Meetings:**
   Thursday, September 1, 2011 – 7:30 a.m. Commissioner's office in Merrill,
   Thursday, October 6, 2011 – 7:30 am Tomahawk City Hall
4. **Claims:** No claims
5. **Public Comment -** No one was present for public comment.
6. **Financial Report** – Marheine reviewed the fund balance through the June billing cycle with the Committee. The Committee placed the financial report on file.
7. **Cost Share of Culverts with Townships** – Jagmin reported that he has received written requests from the towns of Schley and Tomahawk for county culvert aid that fit the requirements in the cost-share program. Jagmin requested a cap placed on each culvert project not to exceed $10,000 of matching funds. Motion made by Rankin and seconded by Bailey to accept and cap the costs. All ayes. Motion carried.
8. **Bike and Pedestrian Program** – Jagmin received the BPFP contract from the DOT and after reviewing the July 1, 2010 minutes where North Central Regional Planning Commission was authorized to apply for this grant at no or very little costs to the Highway Department. Jagmin informed the committee that the county would be liable for costs not covered by the maximum federal and state funds. NCRPC has offered $10,000 to defer some of the cost if they got the work to do the plan. Motion made by Meyer and seconded by Rankin to not to sponsor the program presented. All ayes. Motion carried.
9. **Camping on Shoulder – CTH B** – Jagmin stated parking on the right-of-way causes a safety issue. A complaint has been filed to the Sheriff's Department. The camper in question has since been moved. Jagmin will pursue the legalities.
10. **CAT Grader Buy Backs** – Jagmin reported the three year lease on two graders is up and gave the financing options available. Motion made by Berndt seconded by Meyer to go with the buyback presented. All ayes. Motion carried.
11. **Fuel truck Replacement** – Motion made by Lee and seconded by Meyer to purchase a tank and permanently mount it on a 1 ton truck we already own. All ayes. Motion carried
12. **Advertise for Rubber Tire Roller** – Motion by Berndt, seconded by Lee to advertise for a rubber tire roller. All ayes. Motion Carried
13. **Advertise for Blade Bids** – Motion by Rankin, seconded by Bailey to advertise for blade bids. All ayes. Motion Carried
14. **Report by Superintendent**– Mike and Jason reported on the projects they have and are currently engaged in.
15. **Commissioner's report on highway operations** –
    a. **Effects of State Budget on Department** – Jagmin reported the effects the new state budget presents to the Highway Department
    b. **Project Updates** – Jagmin reported on the current and future projects for the Highway Department
    c. **Future Employee Vacancies** – Jagmin stated 2 employees from the Tomahawk shop are planning to retire before the year end 2011. Committee guided Jagmin to gather information from the Forestry Department to see if the Highway Department could swap employees

when needed. Lee stated Jagmin should have the vacancies put on the agenda for the next Personnel Committee meeting in case other options fall through.

16. **Adjourn** – Motion by Rankin, seconded by Meyer to adjourn at 8:10 a.m. All ayes. Motion carried.