

**Lincoln County Highway Committee
Minutes of Thursday, February 7, 2008 – 7:30 a.m.
Commissioner's Office - Merrill**

Members Present: Bob Lussow, Bob Lee, Graham Rankin and Arlene Meyer

Member Absent: Wayne Plant

Visitors: Randy Scholz, Sarah Olson, John Mulder, Jason Lemmer, Jerry Jagmin,
and Linda Rhinehart

1. **Call Meeting to Order:**

Meeting was called to order at 7:35 a.m. by Chairman Lussow.

2. **Approve Minutes of Previous Meeting(s):**

Motion by Lee, seconded by Rankin to approve the minutes of the last meeting as printed. All ayes. Motion carried.

3. **Financial Report:**

Sarah Olson reviewed the financial reports updating the Committee on how winter maintenance costs will be covered.

4. **Set Future Meetings:**

March 6, 2008, Thursday, 7:30 a.m., Tomahawk City Hall – Tomahawk

April 3, 2008, Thursday, 7:30 a.m., Commissioner's Office - Merrill

5. **Claims:**

The Commissioner stated there was one claim involving a fall at the Tomahawk Shop.

6. **Public Comment:**

None

CLOSED MEETING:

7. Convene into Closed Session Pursuant to Sec. 19.85(1)(c) Wis. Stat. to consider the Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee

a. Performance Evaluation of the Highway Commissioner

Motion by Lee, seconded by Lussow to into Closed Session pursuant to Sec. 19.85(1)(c) Wis. Stats. with John Mulder and Randy Scholz to remain with the Committee for the Closed Session. Roll Call Vote – Lussow, aye; Lee, aye; Meyer, aye; Rankin, aye. Convened into Closed Session.

Motion by Lussow, seconded by Lee to return to Open Session. Roll Call Vote – Lussow, aye; Lee, aye; Meyer, aye; Rankin, aye.

OPEN MEETING:

8. Take Any Necessary Action on Items Discussed in Closed Session

Motion by Lee, seconded by Meyer to place on file an excellent evaluation and forward to Administration for step increase. All ayes. Motion carried.

9. **Request From Contingency:**

Randy explained the need for \$40,000 to be taken from the contingency fund.

Motion by Lussow, seconded by Rankin to forward the request to the Finance Committee. All ayes. Motion carried.

10. **Budget Modification for 2007:**

Sarah explained how budgeted amounts from 2007 will be adjusted. There is no money being taken from the Contingency fund for the 2007 budget. Motion by Lee, seconded by Meyer to sign Budget Modification and forward to Finance. All ayes. Motion carried.

11. **Set Material Prices:**

Salt inventory accuracy was discussed. Jason Lemmer stated that weighing each truck is not always possible and also extra weight of snow and ice on the trucks causes inaccurate reporting. Sarah compiled costs and presented the recommended price change. Motion by Lussow, seconded by Lee to approve the change in the cost of salt to the recommended amount. All ayes. Motion carried.

12. **Light on CTH L and STH 8 Intersection:**

The Commissioner stated he had received several calls regarding lighting at this intersection. The State will not participate in lighting and costs for lighting would be approx. \$3,000 now or \$1,000 during the summer with a monthly cost of about \$22.00. The State, however, would have final say on the location of the light. Motion by Lee, seconded by Lussow to go forward with installation of light. All ayes. Motion carried. The Commissioner will send a letter to Dan Grasser and report back to the Committee at the next meeting.

13. **Boot Allowance for Supervisors:**

Randy explained the OSHA requirement to provide safety shoes to employees. Motion by Lussow, seconded by Lee to approve boot allowance for Supervisors. All ayes. Motion carried.

14. **Report of Highway Superintendents:**

Jason Lemmer reported on plowing, snow fence, brushing and the start of getting the quads ready for summer.

Jerry provided info from the State on winter maintenance costs to the Committee. Also noted the employees have done an excellent job with long hours on plowing and winter maintenance.

15. **Commissioner's Report on Highway Operations:**

a. Safety Report – Randy reviewed the Trend Analysis with the Committee and explained that Workers Comp looks at each location separately.

Alpha Terra will be doing our Mine Safety training in April, incorporating 7 safety programs which will be time saving for us.

b. Report on Winter Conference – Randy reported on LFA's discussed at the Conference. Specific guidelines regarding equipment, etc. that must be followed in order to qualify for LFA's.

Arlene reported on many topics covered at the Conference.

16. **Adjourn:**

Motion by Lee, seconded by Lussow to adjourn at 9:22 a.m. All ayes. Motion carried.