

Lincoln County Highway Committee
Minutes of Thursday, September 2, 2010 – 7:30 a.m.
Commissioners Office - Merrill

Members Present: Bob Lee, John Bailey, Graham Rankin, and Arlene Meyer
Visitors: Randy Scholz, Jerry Jagmin, Heather Marheine, Jason Lemmer, and Bill Zeitz

1. **Call Meeting to Order:**
Meeting was called to order at 7:30 a.m.
2. **Approve Minutes of Previous Meeting(s)** – Motion by Bailey, seconded by Rankin to approve the minutes from the last meetings as printed. All ayes. Motion carried.
3. **Set Future Meetings:**
October 7, 2010, Thursday 7:30 a.m., Tomahawk City Hall - Tomahawk
November 4, 2010, Thursday 7:30 a.m., Commissioners Office - Merrill
4. **Claims:** None
5. **Public Comment** - No one was present for public comment.
6. **Financial Report** – Scholz indicated there were no concerns at this time. He did explain that when the 2011 budget was approved by the Committee in May; the worksheet was signed but the Munis copy was not. The Committee signed the 2011 Munis form of the previously approved budget. Motion by Lee, seconded by Meyer to approve the financial reports as presented and place it on file. All ayes. Motion carried.
7. **NCR Fall Meeting – October 29th in Fremont** – Scholz indicated that if any of the Committee members are interested in attending that they should let Reichelt know.
8. **Report by Superintendents** - Lemmer indicated that they have been replacing culverts, mowing, crushing and getting plow trucks ready for winter. Jagmin reiterated the same.
9. **Closed Session – Convene into Closed Session pursuant to Sec. 1985 (1)(e) Wis. Stats. For conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85 (1)(e) – Workforce Reduction Strategies** –
Motion by Meyer, seconded by Bailey to go into closed session with Scholz and Zeitz. Roll call vote, all ayes. Motion carried.
10. **Open Session – Take any necessary action on Items Discussed in Closed Session** – Motion by Lee, seconded by Bailey to reconvene in open session. Roll call vote, all ayes. Motion carried. No action was taken in closed session but a special meeting will be held on September 9th at 7:30 a.m. to discuss this matter further.
11. **Review Job Description/Request to fill vacant Highway Commissioner Position** – Scholz explained that there was a discrepancy between what was advertised in 2003 and the current job description. It was Mulder's intent to change the job description after the fact but it was never done. Scholz recommended that the job description be changed to how it was advertised the last time the County was seeking applicants for that position. The Committee discussed if an engineering degree was necessary or not. Scholz indicated that a survey was sent out to all the counties in the state and 64 responded out of 71 that only 14 commissioners were Professional Engineers and only 4 actually did engineering work. With all of them doing very minimum engineering. Motion by Lee, seconded by Meyer to advertise for the position by using the advertised 2003 job description qualifications. All ayes. Motion carried.
12. **Commissioner's Report on Highway Operations** –
 - a. Letter from Construction Business Group – Scholz received a letter requesting copies of the documentation for the survey that was submitted to DWD for prevailing wage. He was told by DWD that he could use maintenance jobs when filling out the survey but later he was told that we can't use maintenance jobs when filling out the survey and only project hours could be used, so Scholz had to withdraw the survey.
13. **Adjourn** - Motion by Rankin, seconded by Meyer to adjourn at 8:15 a.m. All ayes. Motion carried.