**Lincoln County Highway Committee**
**Minutes of Thursday, May 3, 2012 – 7:30 a.m.**
**Tomahawk City Hall**

Members Present: Bob Lee, John Bailey, Kortney Pike, Carl Vander Sanden, and R. Wayne Plant
Visitors: Jerry Jagmin, Jason Lemmer, Mike VanDeWeerd, David Lemke, Gregg Rummel, and Heather Marheine.

1. **Call Meeting to Order:**
   Meeting was called to order at 7:30 a.m.
2. **Election of Officers** – Bailey nominated Lee for the Chairman position. There were no other nominations. Motion by Bailey, seconded by Vander Sanden to elect Lee for Chairman. All ayes. Motion carried. Vander Sanden nominated Bailey for the Vice Chairman position. There were no other nominations. Motion by Vander Sanden, seconded by Plant to elect Bailey for Vice Chairman. All ayes. Motion carried. Pike nominated Vander Sanden for the Secretary position. There were no other nominations. Motion by Pike, seconded by Plant to elect Vander Sanden for the Secretary position. All ayes. Motion carried.
3. **Approve Minutes of Previous Meeting(s)** – Motion by Plant, seconded by Pike to approve the minutes from the last meetings. All ayes. Motion carried.
4. **Set Future Meetings:**
   Thursday, June 7, 2012 – 7:30 a.m., Commissioner's Office – Merrill
   Thursday, July 5, 2012 – 7:30 a.m., Tomahawk City Hall
5. **Claims:** There will be a future claim of vandalism at the Perkins Pit for 5 windows smashed out of a loader.
6. **Public Comment** – Rummel commented on the progress of an ATV route.
7. **Financial Report** – Jagmin and Marheine reviewed the financial report with the Committee. Motion by Lee, seconded by Pike to place the financial report on file. All ayes. Motion carried.
8. **2013 Budget** – Jagmin and Marheine reviewed the highway budget and road projects for 2013. Motion by Plant, seconded by Vander Sanden to approve and sign the 2013 budget as presented along with the amendment to the bridge portion of the roads fund in the amount of $45,000. All ayes. Motion carried.
9. **Fuel System** – We are required by law to have overflow protection on our fuel system which will cost approximately $14,000. Motion by Bailey, seconded by Vander Sanden to approve the installation of the overflow protection on the fuel system. All ayes. Motion carried.
10. **Approve Purchase of Tool Boxes** – Jagmin recommended to purchase 2 tools boxes for $1,700 each from O'Reilly's who had the lowest price. Motion by Vander Sanden, seconded by Plant to approve the purchase of 2 – Tool Boxes for $1,700 each from O'Reilly's. All ayes except Pike. Motion carried.
11. **Asphalt Letter** – Jagmin distributed the letter he received from American Asphalt regarding CTH G warranty. The Committee agreed to have the letter included in the County Board packets.
12. **Cooperative Agreement Between Counties** – Motion by Lee, seconded by Pike to sign the Cooperative Agreement between surrounding counties to work together whenever possible. All ayes. Motion carried.
13. **Sharing Equipment** – Motion by Vander Sanden, seconded by Pike to authorize the sharing of equipment between municipalities without an operator, the equipment rate would be charged along with any damage/repairs that need to be done on the piece of equipment. The Commissioner has the discretion if a piece of equipment is shared and confirm that the municipality has a qualified operator. All ayes. Motion carried.
14. **Report by Superintendents** – Lemmer and VanDeWeerd gave their verbal reports to the Committee.

15. **Commissioner's Report on Highway Operations** –
    a. Projects – Jagmin gave an update on the upcoming projects for the summer including CTH C.
    b. Vacancies – Another employee will be retiring at the end of June which means in 2 years we have lost 6 employees. Jagmin indicated that we are at the point when the next employee leaves we will have to look at hiring a replacement.
16. **Adjourn** - Motion by Vander Sanden, seconded by Pike to adjourn at 8:50 a.m. All ayes. Motion carried.