

**Lincoln County Highway Committee**  
**Minutes of Thursday, November 1, 2012 – 7:30 a.m.**  
**Tomahawk City Hall**

Members Present: Bob Lee, John Bailey, Carl Vander Sanden, Kortney Pike and R. Wayne Plant  
Visitors: Jerry Jagmin, Heather Marheine, Mike VanDeWeerd, Jason Lemmer, and Matt Bronson.

1. **Call Meeting to Order:**  
Meeting was called to order at 7:30 a.m.
2. **Approve Minutes of Previous Meeting(s)** – Motion by Plant, seconded by Vander Sanden to approve the minutes from the last meetings. All ayes. Motion carried.
3. **Set Future Meetings:**  
Thursday, December 6, 2012 – 7:30 a.m., Commissioner’s Office – Merrill  
Thursday, January 3, 2013 – 7:30 a.m., Tomahawk City Hall
4. **Claims:** None
5. **Public Comment** – No one was present for public comment.
6. **Financial Report** – Jagmin and Marheine reviewed the financial report with the Committee. Motion by Lee, seconded by Vander Sanden to place the financial report on file. All ayes. Motion carried.
7. **DOT Representative - Sign 2013 Routine Maintenance Agreement** – Matt Bronson, DOT, explained the routine maintenance agreement. Motion by Bailey, seconded by Vander Sanden to sign the routine maintenance agreement with the DOT as presented. All ayes. Motion carried.
8. **Authorize Replacing A Retiring Employee** – Jagmin explained a highway employee will be retiring the first of the year and the importance of replacing this employee since we haven’t replaced the last 6 retirees. This replacement will be considered a highway employee with highway and forestry duties. A new job description will be written to include both department duties. Motion by Bailey, seconded by Vander Sanden to replace the vacant position after the first of the year and forward the request to Personnel Committee for approval. All ayes. Motion carried.
9. **Authorize Attendance of Winter Road School** – Motion by Plant, seconded by Lee to authorize attendance of any committee member to the winter road school including mileage and per diem. All ayes. Motion carried.
10. **Superintendents Reports** – Lemmer and VanDeWeerd gave verbal reports to the Committee.
11. **Commissioner’s Report on Highway Operations**
  - a. Summer Projects – CTH FF didn’t get paved this year but the money will be carried over and will be done in 2013.
  - b. Report on Fall Commissioner Training – Jagmin gave a report.
12. **Adjourn** - Motion by Pike, seconded by Vander Sanden to adjourn at 8:01 a.m. All ayes. Motion carried.