Lincoln County Highway Committee
Minutes of Thursday, August 1, 2013 – 7:30 a.m.
Tomahawk City Hall

Members Present: Bob Lee, John Bailey, Carl Vander Sanden, Kortney Pike and R. Wayne Plant
Visitors: Jerry Jagmin, Heather Marheine, and Mike VanDeWeerd

1. **Call Meeting to Order:**
   Meeting was called to order at 7:30 a.m.
2. **Approve Minutes of Previous Meeting(s)** – Motion by Plant, seconded by Vander Sanden to approve the minutes from the last meetings. All ayes. Motion carried.
3. **Set Future Meetings:**
   Thursday, September 5, 2013 – 7:30 a.m., Commissioner's Office – Merrill
   Thursday, October 3, 2013 – 7:30 a.m., Tomahawk City Hall
4. **Claims:** None
5. **Public Comment** – Lee indicated that by spring a request will probably be made for turn lanes on CTH S for Louisiana Pacific.
6. **Financial Report** – Jagmin and Marheine reviewed the financial reports with the committee. Motion by Plant, seconded by Lee to place the financial report on file. All ayes. Motion carried.
7. **Sign State LFA** – Jagmin explained that the Highway Department received a small Local Force Agreement for borings on Highway 51 which he signed.
8. **Permission to Advertise for Plow Truck** – Jagmin requested authorization to advertise for 1 plow truck for this year and also advertise for 2 plow trucks for next year. If the bids are approved by this Committee for 3 plow trucks he would like an agreement between Lincoln County and the vendor to pay for 2 of the 3 trucks next year and pay for 1 truck this year. Motion by Pike, seconded by Lee to authorize the advertisement for 1 - 3 plow trucks depending upon the price and payment plan. All ayes. Motion carried.
9. **Town of Merrill Requested Jurisdictional Transfer of North Star to Lincoln County** – Motion by Vander Sanden, seconded by Pike to approve Town of Merrill's request for a jurisdictional transfer of North Star from Highway 51 to Pier Street. All ayes Motion carried.
10. **Replace Highway Worker Position or Cost Saving Option if Position is no Replaced** – Jagmin indicated that another highway worker put in his resignation with his last day being August 23rd. Jagmin explained the necessity of having/maintaining qualified employees and the cost savings to the County if the position isn't replaced. Part of the savings would increase the equipment operator pay and mechanics/machinists by $1.25 per hour and the remaining savings would be used for the roads and hiring summer help. Discussion took place. Motion by Vander Sanden, seconded by Plant not replace the vacant position with the cost savings to increase the equipment operator, machinist, and mechanic pay by .75 cents per hour and in 6 months another increase of .50 per hour and forward to Personnel Committee for approval. Discussion followed. Motion by Pike, seconded by Bailey to amend the previous motion to a one time increase of $1.25 per hour and forward to the Personnel Committee for approval. Vote to amend the motion 4 – Ayes and 1 – Nay. Motion carried. Vote on amended motion 4 – Ayes and 1 – Nay. Motion carried.
11. **Superintendents Reports** –VanDeWeerd gave his verbal report to the Committee.
12. **Commissioner's Report on Highway Operations** -
    a. State Biennial Budget Effects – Jagmin explained Lincoln County will receive approximately $500,000 increase for RMA in 2015 and around $40,000 increase for GTA for 2015.
    b. Working or Selling to Others – Jagmin is reviewing statues that allow counties to do construction and maintenance work for cities and townships. It is unsure if working on equipment or selling non maintenance or construction supplies is allowed.
    c. Switching Gas Suppliers – Jagmin is looking into switching gas suppliers for our welders and torches.

d. Summer Projects Update – Jagmin reviewed the summer projects.
e. Permit Updates – Jagmin mentioned there is a new DNR General Permit which is required when replacing or putting in culverts on roadways. He also updated the Committee on the permitting process on Hometown Drive. Jagmin will be receiving a request for an entrance permit on the corner of Highway 8 and 51 for a gas station/truck stop, car wash, and restaurant.
f. Perkins Pit Update – Material should be removed from the Perkins Pit by the end of the year which will eliminate a $450 per month payment to Perkins.
g. ATV Route Request Update – Jagmin has received 3 ATV Route requests which will be on next month's agenda.

13. **Adjourn** - Motion by Pike, seconded by Vander Sanden Pike to adjourn at 8:19 a.m. All ayes. Motion carried.